



**HOMESTEAD BOROUGH**  
**221 East Seventh Avenue**  
**Homestead, PA 15120**  
**Phone: (412) 461-1340 Fax: (412) 461-4057**

**CONDITIONAL USE or REZONING APPLICATION**

**PROPERTY INFORMATION**

Property Address: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Ward: \_\_\_\_\_  
 Owners Name: \_\_\_\_\_ Parcel ID Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

**APPLICANT INFORMATION**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

What is the applicant's interest in this application?  Owner  Agent  Lessee  Other - \_\_\_\_\_

\_\_\_\_\_ Date of Application

\_\_\_\_\_ Signature

**CONDITIONAL USE INFORMATION (if applicable)**

The description of the property in this application is as follows:

Present use of Property: \_\_\_\_\_ Lot size: \_\_\_\_\_ square feet  
 Proposed use of Property: \_\_\_\_\_

**REZONING INFORMATION (if applicable)**

The description of the property in this application is as follows:

Present Zoning Classification: " \_\_\_\_\_ " - \_\_\_\_\_ District  
 Proposed Zoning Classification: " \_\_\_\_\_ " - \_\_\_\_\_ District

I / we believe that the Planning Commission should approve this request because:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**STATEMENT OF TRUTH (For all applications)**

COMMONWEALTH OF PENNSYLVANIA COUNTY OF ALLEGHENY

Deponent, being duly sworn, says they are the:

- Owner of record of the property for which this application is made, and that all the statements and data furnished with this application are true and correct. I am also aware that independent engineering review fees are my responsibility and must be paid prior to the issuance of any occupancy/building permits.
- Authorized agent for the owner of record of the property for which this application is made and as such has express authority to bind such owner to all terms and conditions set forth by Homestead Borough pursuant to this application, and that all statements and data furnished with this application are true and correct. **I am also aware that independent engineering review fees are my responsibility and must be paid prior to the issuance of any occupancy/building permits**

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

\_\_\_\_\_ Notary Public

\_\_\_\_\_ Applicant (signature)

\_\_\_\_\_ Applicant (printed)

**DIRECTIONS FOR FILING**

**Seven (7) collated sets** of this application and all other pertinent information (survey, site plan, drawings, photographs, etc) are required to be submitted to the Code Enforcement Department **twenty-one (21)** days prior to the Planning Commission meeting. All specifications/drawings must be prepared and sealed by a licensed professional engineer, architect or land surveyor. Please refer to the checklist on the reverse side of this application to insure proper submittals. Any information left blank on this application will result in your application being denied and returned to the applicant. Please note that the correct fee must be paid with your application.

**FILING FEES**

**Conditional Use: Residential: \$125.00; Commercial: \$250.00 Rezoning: \$1,200.00**  
**Plus the actual administration expenses, county, state or federal fees levied to the Borough.**

**REZONING CHECKLIST**

**Eight (8) sets of plans (three (3) full size sets and five (5) reduced size sets, no smaller than 11" x 17") sealed by a registered design professional in the Commonwealth of Pennsylvania must be submitted showing the following items:**

- \_\_\_ 1. Names of all abutting land areas and uses; names of owners of adjacent property
- \_\_\_ 2. Key map for purpose of locating the property
- \_\_\_ 3. Total tract boundaries and statement of total acreage (metes and bounds description)
- \_\_\_ 4. Zoning data - both existing and proposed
- \_\_\_ 5. Contour lines
- \_\_\_ 6. Location and elevation
- \_\_\_ 7. All existing sewer lines, water lines, fire hydrants, utility transmission lines, culverts, bridges, railroads, water courses, etc.
- \_\_\_ 8. All existing buildings or other structures
- \_\_\_ 9. All existing streets, thoroughfares and traffic patterns
- \_\_\_ 10. Copies of existing and proposed deed restrictions
- \_\_\_ 11. Impact statement and community advantage statement
- \_\_\_ 12. Preliminary commitment from responsible lenders
- \_\_\_ 13. Anticipated schedule of development.
- \_\_\_ 14. Agreements, provisions and covenants
- \_\_\_ 15. Twelve (12) copies of site survey, containing surveyor's seal, number, name and address
- \_\_\_ 16. Location of all proposed structures
- \_\_\_ 17. Location of parking areas and traffic zones

***(DO NOT WRITE BELOW THIS LINE - BOROUGH USE ONLY)***

Fee: \$ \_\_\_\_\_

Application accepted: \_\_\_\_\_ Date: \_\_\_\_\_  
 Homestead Building Code Official/ Zoning Officer

<b>Planning Commission No.</b>		<b>Invoice Number</b>	
<b>Public Hearing Date</b>		<b>Check Number</b>	
<b>Date Hearing Advertised</b>			
<b>Date agenda mailed to abutting property owners (Rezoning only)</b>		<b>Date Property/Area Posted (Rezoning only)</b>	