

Borough of Homestead

2022 Adopted Annual Budget



2021 Homestead Borough Council

President – Mr. Donald Dais
Vice President – Mr. Lloyd Cunningham
Rev. Louise Benton
Mr. Drew Borcik
Min. Connie Burwell
Mrs. Jou-Al Burwell
Ms. Mary Nesby

Mayor

Ms. Betty Esper

Borough Manager:

Vanessa McCarthy-Johnson, MBA

2022 PROPOSED BUDGET

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BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

November 18, 2021

Homestead Council Members
Borough of Homestead
221 E. 7th Avenue
Homestead, PA 15120

2022 BUDGET MESSAGE

Dear Council Members

I am pleased to present the 2022 Proposed for Homestead Borough. The purpose of this Budget Message is to highlight important aspects of the Budget. As this is my first formal Budget for Homestead, I am trying to meet the high standards of the Government Finance Officers Association (GFOA) which establishes the best practices for government finances by using the Generally Accepted Accounting Principles, or GAAP. These are standards that encompass the details, complexities, and legalities of business and corporate accounting. Following the standards set by GFOA will lead Homestead to transparent and consistently reliable financial reports. GFOA awards municipalities that have met their gold standards with an annual award, the Distinguished Budget Presentation Award. This award encourages the preparation of high-quality financial reports that reflect the guidelines of both the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal. I would eventually like to get to that level, but we must do a considerable amount of work as a community to get there.

This year, we will start with baby steps that includes the basic format that should be used by municipalities that make the budget easy to read and very understandable with a new format for review and how the budgeting process worked.

The 2022 budget process began this year in September with a focus on cleaning up items left over from 2020 as it was a major year of change for Homestead with the pandemic and major staffing changes. I had a chance to learn how the Borough operated and what we need to do to make changes to make sure that our Borough has a sustainable source of revenue.

Looking over the numbers from 2020 and 2021, we see an increase from the 2021 Budget. Homestead is not unlike other organizations throughout the United States who are forced to continue to operate in the challenging environment brought about by COVID-19 which has yielded significant labor and supply-chain issues, concerns about potential laws and regulations, and long-term revenue uncertainty. This

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budget was developed on the assumption that trends overserved through 2021 will continue without significant disruption – either natural or government-mandated – and allows for additional flexibility so that the Borough remains prepared to quickly adjust to unanticipated challenges.

Budget Highlights

Accomplished in 2021

- Street paving included West Street, Maple, 12th Avenue and others.
- Replaced 89 sodium vapor lights cobra heads with LED lights through Duquesne Light's Cobra head replacement program. The streets included McClure and West, Amity and several others.
- Began the joint Comprehensive Plan with Munhall and West Homestead after receiving a \$100,000 grant from DCED.
- Began the design process for the Transforming 12th project with Alcosan and Steel Valley School District – plan at Barret School. This project is not only to build and increase green stormwater infrastructure in the Borough, but also to enhance the green spaces to include an accessible play area for the school children as well as add sustainable parking lot for the school.
- Received Demolition funding for several buildings that were in the possibility of collapsing through the Allegheny County Act 152.
- Developed new parking in the business district in the 100 block of 7th Avenue.
- Hired 3 new Full-time police officers.
- Reestablished working relationship with the Steel Valley School District to include the partnership of a School Resource Officer and working together to build green infrastructure.
- Increased the safety of our playgrounds to add rubber surfacing and repair swing sets at McLean Playground and Frick Park

New for 2022

Looking forward in 2022

- Demolition of dangerous properties to help with blight.
- Additional Street Reconstruction and paving.
- Additional LED Street light replacement on the east/ west streets including alleys.
- Developing a recycling program for residents and Borough.

Looking Forward

The Budget recognizes that 2022 will be an opportunity for the Borough to begin making significant changes to allow for sustainability and growth into the future. It is recommended that Council make a commitment to strategic planning to offer a long-term perspective for service delivery and budgeting. This new approach will allow the financial situation of the Borough to continue to improve.

I suggest moving the Borough forward to creating a sustainable plan to include electric power charging stations, solar panels for Borough-owned properties, a recycling program for both residents and

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Borough, and electrical vehicles for both Public Works and Police Departments. This will increase the savings and add to the strength of the financial stability of the Borough.

I also recommend the Borough investigate creating a regional public safety department that is shared by the three Boroughs of Homestead, West Homestead and Munhall. This public safety department would allow for the consolidation of fire, police and ambulance services and reduce the costs to each borough while increasing the safety of the residents. Each of the boroughs and the ambulance service are going to continue to face increasing costs, increasing need for employees, and the increasing demands for emergency services. This will be a long-term investigation and would need all the residents to understand and support this regionalization. Each borough would need to make sure that there is no undue financial burden placed on their residents.

Thank you for allowing me to serve as your Borough Manager this past year and I look forward to moving Homestead into the future.

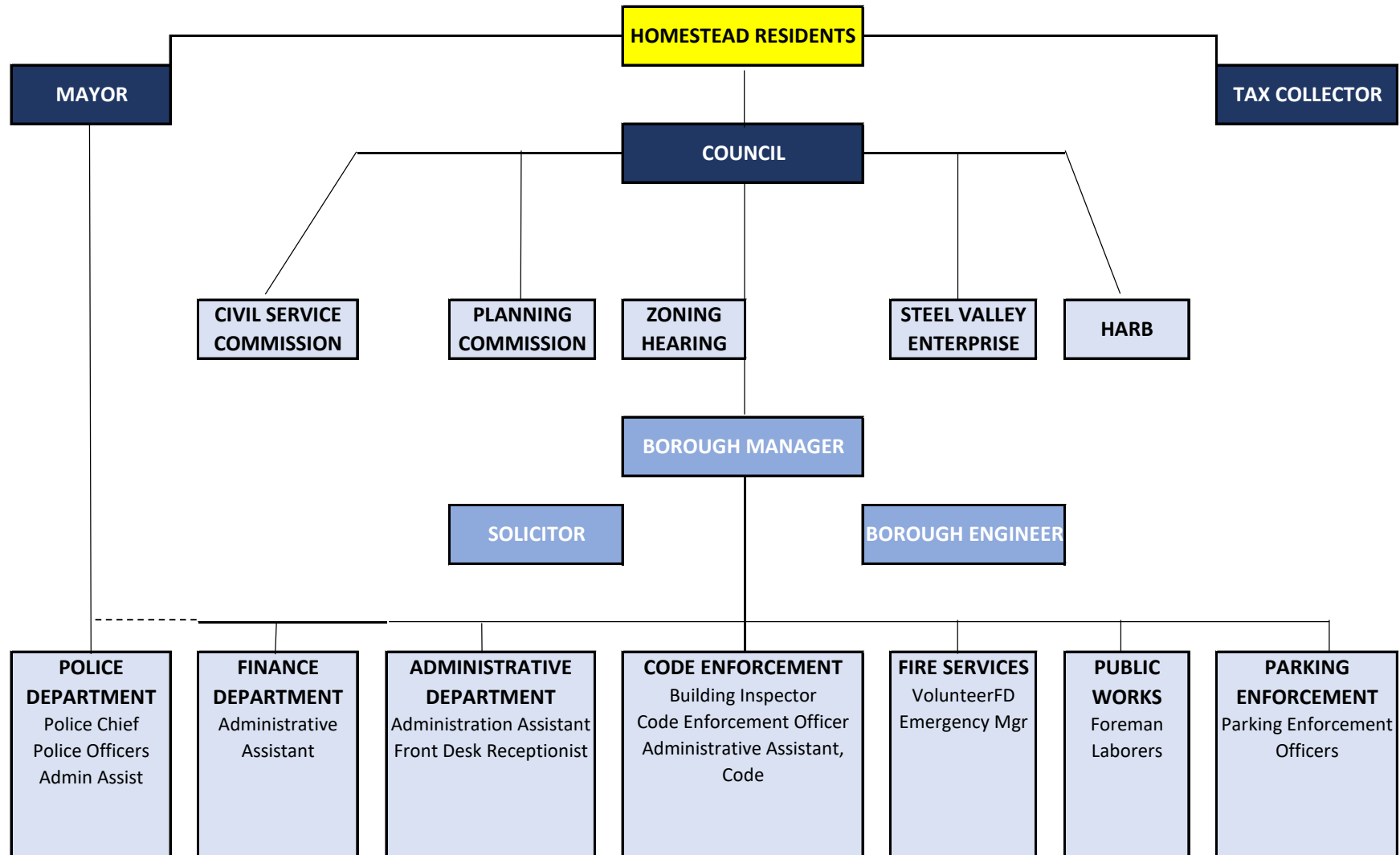
Sincerely,



Vanessa McCarthy-Johnson
Homestead Borough Manager

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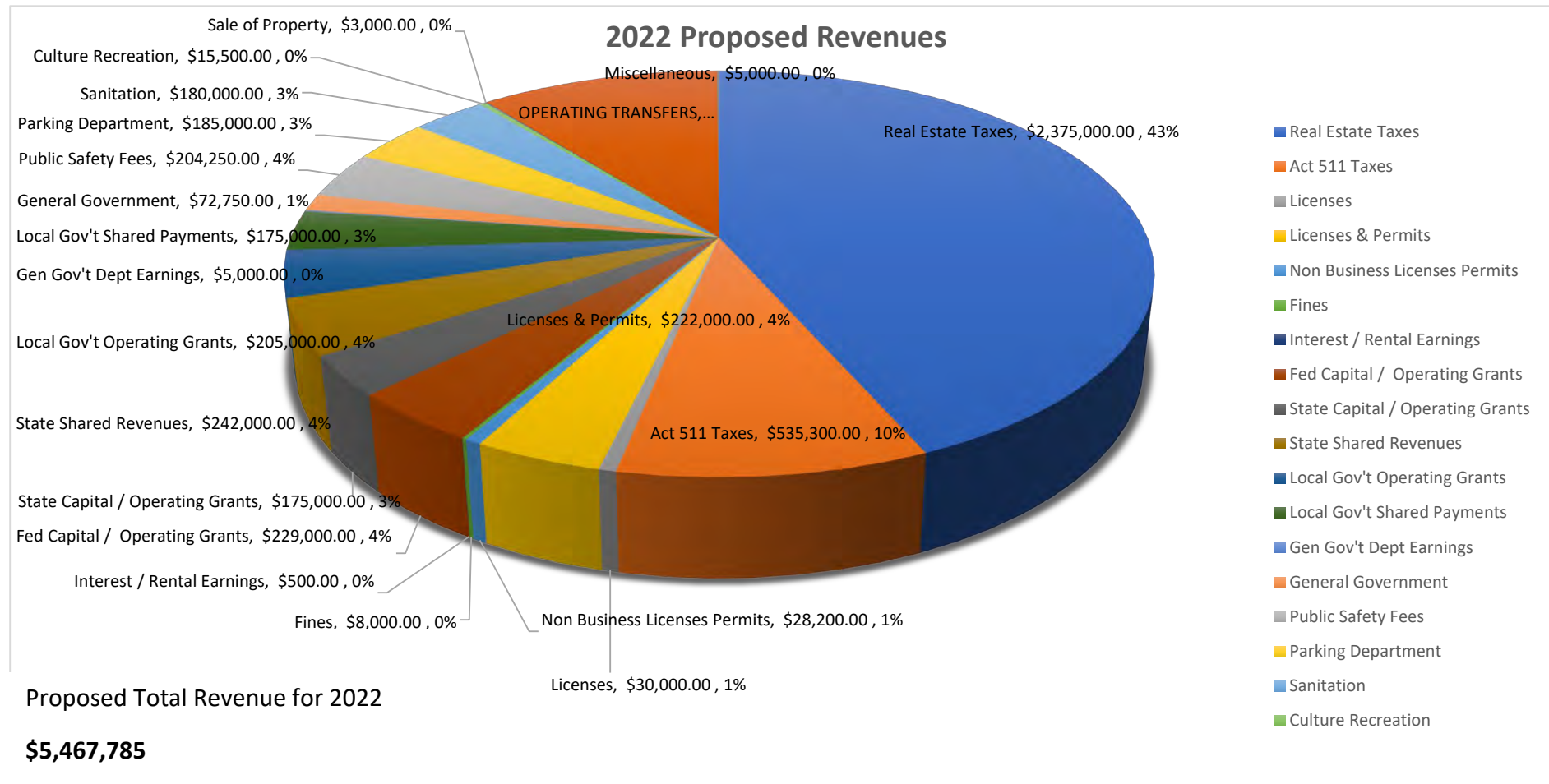
Borough of Homestead
Office of the Borough Manager



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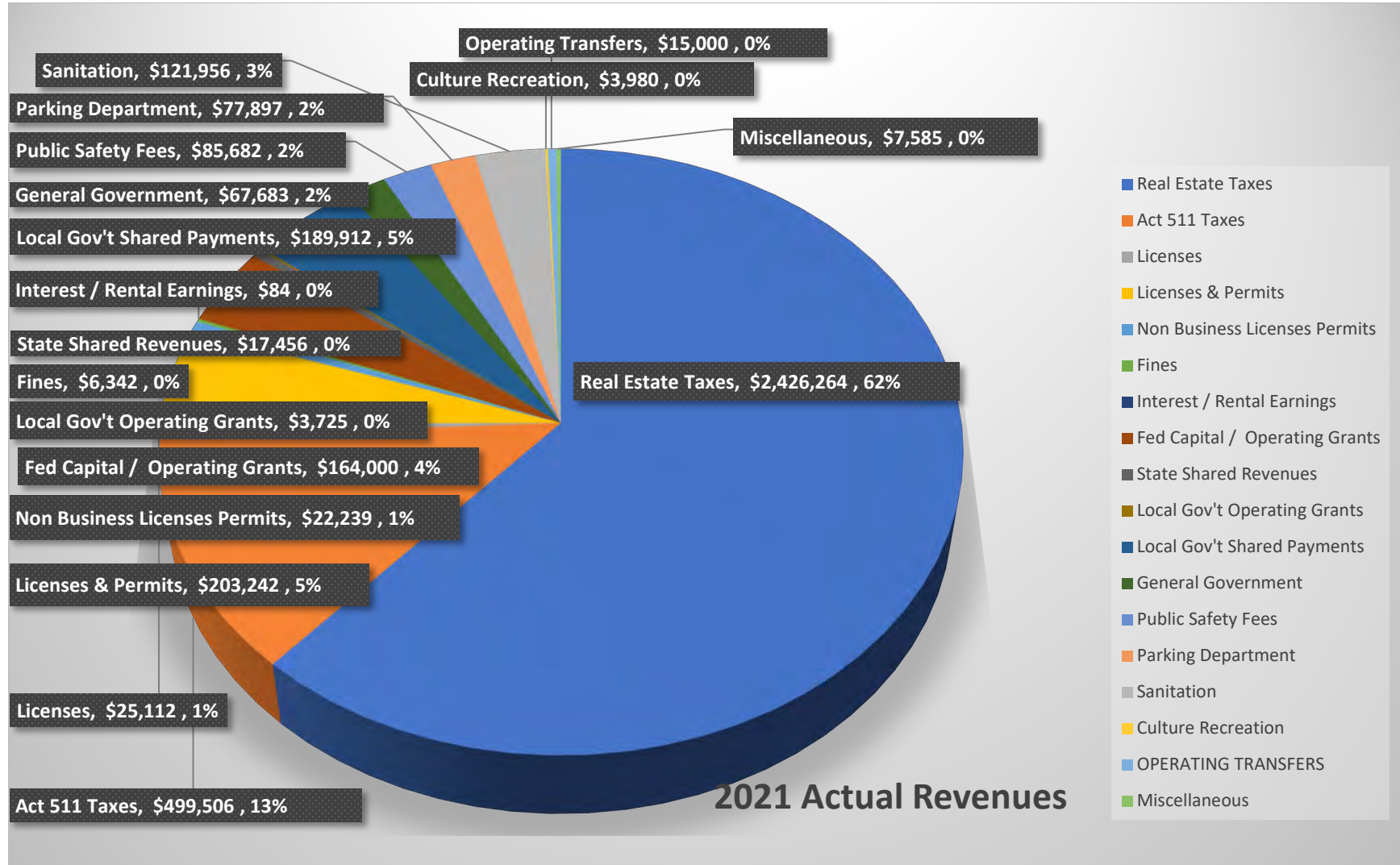
Where the Money Comes From 2022 Proposed Revenues



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Office of the Borough Manager

2021 Actual Revenues (as of 11/18/2021)

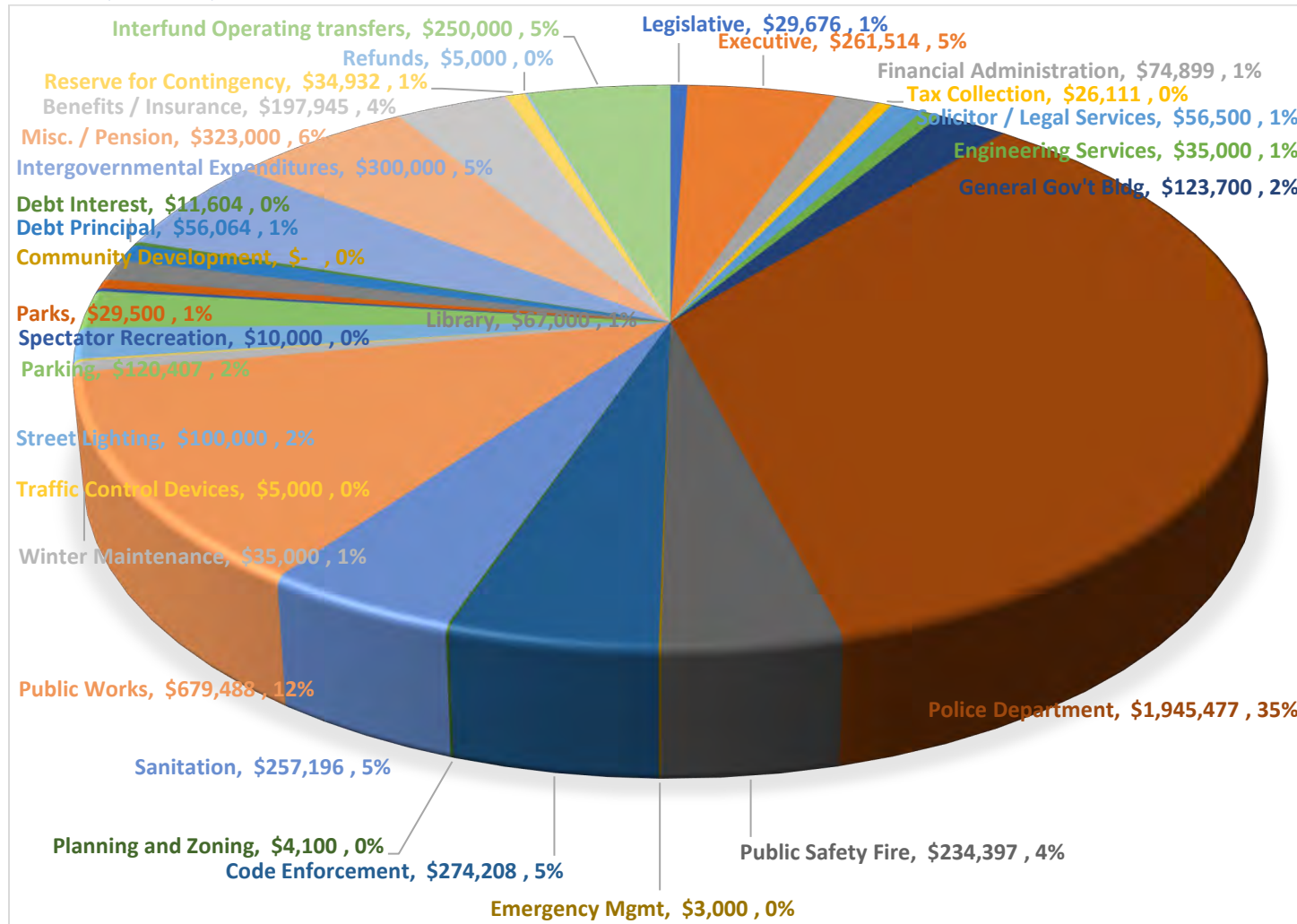


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Where the Money Goes

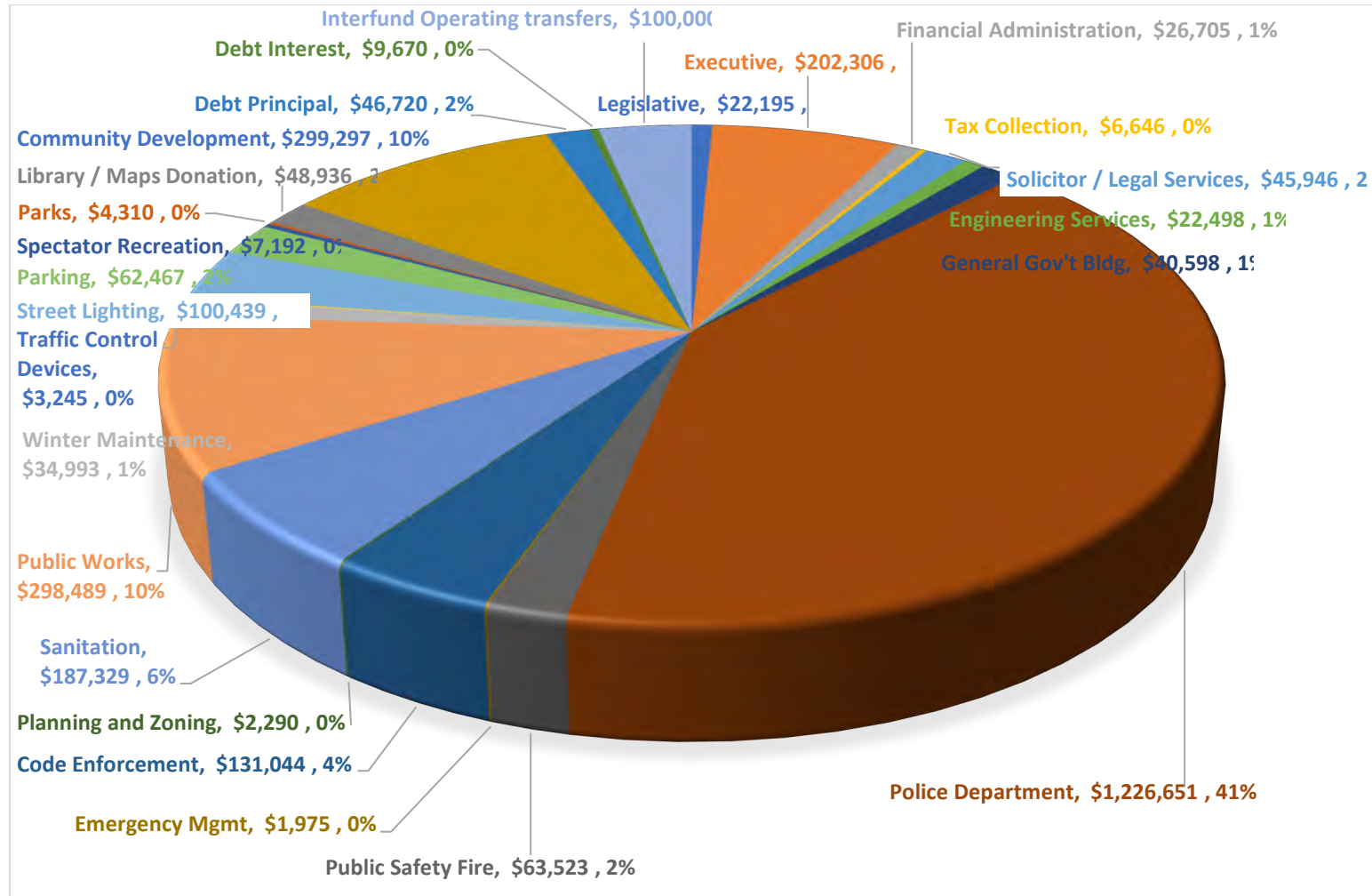
2022 Proposed Expenditures



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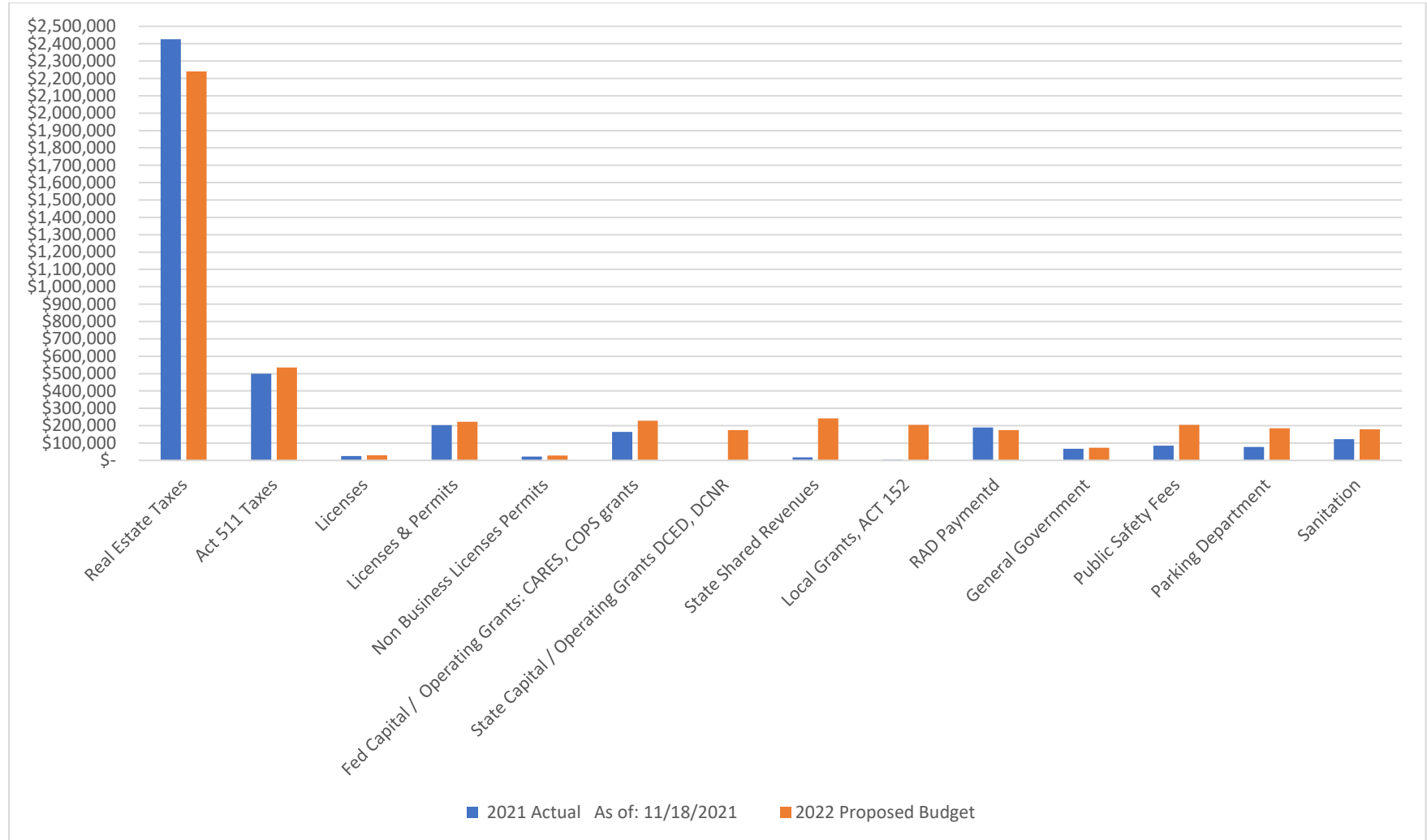
2021 Actual Expenditures (as of 11/18/2021)



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2022 Proposed Budget vs 2021 Actual Budget (as of 11/18/2021)



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Borough of Homestead
Office of the Borough Manager

2022 HOMESTEAD BOROUGH PROPOSED BUDGET

Acct. No.		Budget Requested
REVENUES		
Real Estate Taxes		
01-301-100	Real Estate - Current	\$ 2,240,000
01-301-200	Real Estate - Delinquent	\$ 125,000
01-301-500	Real Estate - Liened	\$ 10,000
	Real Estate - Penalty / Interest	\$ -
	Total - Real Estate Taxes	\$ 2,375,000
Act 511 Taxes		
01-310-000	Real Estate Transfer Tax	\$ 175,000
01-310-210	Earned Income Tax - Current	\$ 100,000
01-310-210	Earned Income Tax-Delinquent	\$ 300
01-310-410	Local Services Tax	\$ 100,000
01-310-910	Parking Privilege Tax	\$ 160,000
	Total - Act 511 Taxes	\$ 535,300
Licenses		
01320-322	Licensed Mechanical Device Tax	\$ 30,000
	Total - Licenses	\$ 30,000
Licenses & Permits		
1-321-100	MERCANTILE FEE	\$ 10,000
01-321-140	BUILDING PERMITS	\$ 65,000
01-321-145	3RD PARTY REVIEW/INSPECTIONS	\$ 34,000
01-321-150	USE AND OCCUPANCY PERMITS	\$ 7,500
01-321-155	RENTAL LICENSES	\$ 25,000
01-321-160	ZONING CERTIFICATES	\$ 2,000
01-321-165	RENTAL INSPECTION CERTIFICATES	\$ 1,500
01-321-340	SOLICITOR/PEDDLER PERMIT	\$ 500
01-321-400	BUSINESS PRIVILEGE LICENSE	\$ 40,000
01-321-500	UCC FEES	\$ 500
01-321-740	SPECIAL EVENTS PERMIT	\$ 1,000
01-321-800	CABLE TELEVISION FRANCHISE	\$ 35,000
	Total - Licenses and Permits	\$ 222,000
Non Business Licenses Permits		

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01-322-600	Curb Cut / Sidewalk Permit	\$ 600
01-322-800	Street Opening Permit	\$ 25,000
01-322-830	Dumpster Permits	\$ 500
01-322-840	Foreclosure Fee	\$ 2,100
	Total Licenses & Permits	\$ 28,200
<u>Fines</u>		
01-331-130	VIOLATION OF ORDINANCES CE	\$ 8,000
	Total - Licenses	\$ 8,000
<u>Interest / Rental Earnings</u>		
01-341-000	INTEREST EARNINGS	\$ 500
	Total Interest / Rental Earnings	\$ 500
<u>Fed Capital / Operating Grants</u>		
01-351-000	Federal Capital & Oper Grants	\$ 164,000
01-351-100	Police Grant Fund	\$ 65,000
	Total Fed Capital / Operating Grants	\$ 229,000
<u>State Capital / Operating Grants</u>		
01-354-030	Highways and Streets (State)	\$ 100,000
01-354-040	Sanitation Grant - PA	\$ 25,000
01-354-070	Culture - Recreation Grant - PA	\$ 50,000
	Total State Capital / Operating Grants	\$ 175,000
<u>State Shared Revenues</u>		
01-355-009	Marcellus Shale Project District	
01-355-010	PUBLIC UTILITY REALTY TAX	\$ 3,000
01-355-040	ALCOHOLIC BEVERAGE LICENSE	
01-355-050	GENERAL MUNICIPAL PENSION	\$ 225,000
01-355-990	FOREIGN FIRE INSURANCE	\$ 14,000
	Total State Shared Revenues	\$ 242,000
<u>Local Gov't Operating Grants</u>		
01-357-010	GENERAL GOVERNMENT	\$ 60,000
01-357-020	PUBLIC SAFETY	\$ 20,000
01-357-030	HIGHWAYS AND STREETS (Local)	\$ 100,000
01-357-040	Parks and Recreation	\$ 25,000
	Total Local Gov't Operating Grants	\$ 205,000

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Local Gov't Shared Payment		
01-358-010	REGIONAL ASSET DISTRIBUTION	\$ 175,000
	Total Local Gov't Shared Payments	\$ 175,000
Gen Gov't Dept Earnings		
01-360-030	Lien Letters	\$ 3,000
01-360-300	SUBDV AND LAND DEVELOP FEE	\$ 2,000
	Total Fed Capital / Operating Grants	\$ 5,000
General Government		
01-361-105	LIBRARY TAX	\$ 60,000
01-361-110	Fire Insurance Acct Escrow	\$ -
01-361-200	LIBRARY TAX PRIOR YEAR	\$ -
01-361-340	HEARING FEES	\$ 2,500
01-361-560	SALE OF COPIES	\$ 50
01-361-750	CREDIT CARD FEES	\$ 200
01-361-760	SCANNING/DOCUMENT IMAGING FEE	\$ 10,000
	Total - General Government	\$ 72,750
Public Safety Fees		
01-362-110	POLICE SALE OF COPIES	\$ 4,000
01-362-120	ALARM PERMITS/CHARGES	\$ 4,000
01-362-121	VEHICLE CODE VIOLATIONS	\$ 15,000
01-362-122	COMMERCIAL VEHICLE INSPECTIONS	\$ 150
01-362-123	VIOLATIONS OF ORDINANCES - PO	\$ 13,000
01-362-561	REIMB FOR CROSSING GUARDS	\$ 22,500
01-362-562	SPECIAL DETAIL REIMBURSEMENT	\$ 145,600
	Total Public Safety Fees	\$ 204,250
Parking Department		
01-363-210	PARKING METERS	\$ 60,000
01-363-212	Meter Feeder	\$ 20,000
01-363-220	PARKING PERMITS	\$ 65,000
01-363-230	PARKING TICKETS/FINES	\$ 40,000
	Total Parking Department	\$ 185,000
Sanitation		
01-364-110	SEWER TAP-IN FEES	\$ 5,000

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01-364-200	HEALTH/SAFETY FEE	\$ 175,000
	Total Sanitation	\$ 180,000
<u>Culture Recreation</u>		
01-367-320	Community Day Fees	\$ 1,000
01-367-741	Community Day Sponsorship/Contributions	\$ 5,000
01-367-743	Community Clean-up Sponsorships/Donations	\$ 500
01-367-744	Music in the Park Sponsorships/Donations	\$ 3,000
01-367-745	Harvest /Festival Sponsorship / Contributions	\$ 2,500
01-367-748	Misc Community Events	\$ 1,000
01-367-749	Park Reservation Fees	\$ 1,500
	Total Culture Recreation	\$ 14,500
<u>Sale of Property</u>		
01-386-000	Sale of Property	\$ 3,000
	Total Sale of Property	\$ 3,000
<u>OPERATING TRANSFERS</u>		
01-392-000	OPERATING TRANSFER IN	\$ 502,952
01-392-080	TRANSFER FROM SEWER FUND	\$ 145,946
	Total Operating Transfers	\$ 648,898
<u>Miscellaneous</u>		
01-395-000	REFUND-PRIOR YEAR EXPENSES	
01-395-010	PAYMENT IN LIEU OF TAXES	\$ 5,000
01-395-030	MISCELLANEOUS	\$ 82,932
01-395-070	ROLL OVER YEAR-END	\$ -
01-395-100	Refund of Prior Year Revenue	\$ -
	Total Miscellaneous	\$ 87,932
TOTAL REVENUE:		\$ 5,626,330
EXPENDITURES		
<u>LEGISLATIVE</u>		
01-400-110	SALARY OF COUNCIL (\$125/person x7)	\$ 10,500
01-400-111	SALARY OF MAYOR (\$175 per month)	\$ 2,100
01-400-158	LIFE INSURANCE (\$53.46/month)	\$ 660
01-400-161	FICA (6.2% total wages)	\$ 781

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Office of the Borough Manager

01-400-162	UNEMPLOYMENT COMPENSATION (2% of total wages)	\$ 252
01-400-163	MEDICARE (1.45% total wages)	\$ 183
01-400-321	TELEPHONE / CELL PHONE	\$ 3,000
01-400-325	Postage	\$ 100
01-400-326	Postage Machine Lease	\$ 420
01-400-420	Dues - Memberships	\$ 1,000
01-400-422	Training	\$ 2,000
01-400-460	CONFERENCES/DUES	\$ 7,000
01-400-900	MISCELLANEOUS	\$ 200
	Total Legislative	\$ 28,196
Executive		
01-401-121	SALARY OF MANAGER (\$31.73/hour to \$34.75/hour, \$3.00 increase)	\$ 72,280
01-401-142	WAGES - ADMINSTRATIVE ASSISTANT (\$16.00+\$3.00/ hour increase to \$19.00 / hour)	\$ 39,520
01-401-143	WAGES - INTERN (LGA intern = \$10*400 hours/50% LGA Match Fall Intern = \$1,000)	\$ 3,000
01-401-156	HEALTH INSURANCE (3.5% increase)	\$ 55,890
01-401-158	LIFE INSURANCE	\$ 1,000
01-401-161	FICA (6.2% x all wages)	\$ 7,118
01-401-162	UNEMPLOYMENT COMPENSATION	\$ 1,988
01-401-163	MEDICARE (1.45% total wages)	\$ 1,679
01-401-164	Workers Compensation (SWIF = \$90,067 total; Admin = .41%)	\$ 369
01-401-210	OFFICE SUPPLIES	\$ 3,000
01-401-213	OFFICE EQUIPMENT includes office equipment leased (copier)	\$ 5,000
01-401-310	COMPUTER SOFTWARE SUPPORT	\$ 10,000
01-401-311	IT (new Line item) Maintenance Agreement - keep up to date security and systems (\$1200 x 12)	\$ 14,400
01-401-312	COMPUTER EQUIPMENT (needs updating)	\$ 5,000
01-401-320	WEBSITE	\$ 3,500
01-401-321	TELEPHONE/CELL PHONE	\$ 2,700
01-401-322	COMMUNICATIONS- SOCIAL MEDIA	\$ 7,298
01-401-323	Cell Phone	\$ 700

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01-401-325	POSTAGE	\$ 1,800
01-401-326	Postage Machine Lease	\$ 420
01-401-341	ADVERTISING	\$ 5,000
01-401-342	PRINTING	\$ 1,000
01-401-353	BONDS	\$ 350
01-401-420	Dues / Memberships	\$ 2,000
01-401-421	Conferences / Seminars	\$ 3,000
01-401-460	TRAINING / DUES / MEMBERSHIPS	\$ 15,000
01-401-900	MISCELLANEOUS	\$ 500
	Total Executive	\$ 263,512
Financial Administration		
01-402-140	WAGES OF ADMIN ASST	\$ 38,376
01-402-156	HEALTH INSURANCE	\$ 12,000
01-402-158	LIFE INSURANCE	\$ 300
01-402-161	FICA	\$ 2,379
01-402-162	UNEMPLOYMENT COMPENSATION	\$ 768
01-402-163	MEDICARE	\$ 556
01-402-164	Workers Compensation (SWIF = \$90,067 total; .5%)	\$ 450
01-402-313	OFFICE SUPPLIES	\$ 1,500
01-402-314	OFFICE EQUIPMENT	\$ 1,500
01-402-310	COMPUTER SOFTWARE SUPPORT	\$ 1,000
01-402-311	AUDITING SERVICES	\$ 10,000
01-402-312	COMPUTER EQUIPMENT	\$ 1,000
01-402-317	BANK FEES	\$ 1,500
01-402-318	Credit Card Fees	\$ 150
01-401-321	TELEPHONE	\$ 1,200
01-401-325	POSTAGE	\$ 1,800
01-401-326	Postage Machine Lease	\$ 420
	Total Finance	\$ 74,899
Tax Collection		
01-403-114	SALARY/COMM-TAX COLLECTOR	\$ 17,000
01-403-115	ACT 511 COMMISSION	
01-403-161	FICA (6.2% x all wages)	\$ 1,054
01-403-162	UNEMPLOYMENT COMPENSATION (2% of total)	\$ 340
01-403-163	MEDICARE (1.45% total wages)	\$ 247
01-403-210	OFFICE SUPPLIES	\$ 500

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01-403-310	COMPUTER SOFTWARE SUPPORT	\$ 800
01-403-311	IT Services	\$ 500
01-403-321	Telephone	\$ 500
01-401-325	POSTAGE	\$ 1,800
01-401-326	Postage Machine Lease	\$ 420
01-403-342	PRINTING	\$ 1,000
01-403-353	BOND	\$ 1,700
01-403-420	DUES/SEMINARS	\$ 250
01-403-900	MISCELLANEOUS	\$ 500
	Total Tax Collector	\$ 26,111
Solicitor / Legal Services		
01-404-314	LEGAL SERVICES	\$ 45,000
01-404-316	RETAINER	\$ 12,000
01-404-341	LEGAL ADVERTISING	\$ 4,000
01-404-317	CIVIL SERVICE LEGAL	\$ 2,000
01-404-911	CIVIL SERVICE ADVERTISING (new item)	\$ 1,000
	Total Administration	\$ 64,000
ENGINEERING SERVICES		
01-408-313	ENGINEERING SERVICES	\$ 35,000
	Total Engineering	\$ 35,000
GENERAL GOV'T BUILDING/LAND		
01-409-361	ELECTRICITY	\$ 15,000
01-409-362	GAS	\$ 3,000
01-409-366	WATER/SEWAGE	\$ 15,000
01-409-373	GEN'L GOVERNMENT BUILDINGS	\$ 25,000
01-409-375	Building Maintenance	\$ 20,000
01-409-374	Building Repairs	\$ 40,000
01-409-378	Building - Janitorial Services	\$ 5,700
	Total Govt Building	\$ 123,700
Police Department		
01-410-122	WAGES - CHIEF	\$ 102,615
01-410-123	WAGES - SERGEANTS / CORPORALS (Sgt rate = \$36.07; 1 @ Corp rate = \$34.18; \$2.50 increase)	\$ 221,146

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Borough of Homestead
Office of the Borough Manager

01-410-124	WAGES - FULL TIME OFFICERS (6 officers @\$32.54; 5@\$26.03 - \$2.50 per hour increase)	\$ 676,811
01-410-125	WAGES - PART TIME OFFICERS	\$ -
01-410-126	WAGES - OFFICER IN CHARGE (2080 x 1.64 shift 2; 2080 x 1.64 shift 3; 100 hours @ \$8.15)	\$ 7,637
01-410-127	WAGES - SPECIAL DUTY (800 hours x \$45.00)	\$ 36,000
01-410-128	WAGES - SRO (\$45/hour x 40 hours per week x 36 weeks)	\$ 64,800
01-410-140	WAGES - Police Admin Assistant (\$17.40+\$3.00/ hour increase to \$20.40 / hour)	\$ 42,432
01-410-142	WAGES - SCHOOL CROSSING GUARDS	\$ 45,000
01-410-156	HEALTH INSURANCE (3.5% increase)	\$ 196,650
01-410-158	LIFE INSURANCE	\$ 15,000
01-410-161	FICA (6.2% total wages)	\$ 64,666
01-410-162	UNEMPLOYMENT COMPENSATION (2% of total wages)	\$ 23,929
01-410-163	MEDICARE (1.45% total wages)	\$ 15,124
01-410-164	Workers Compensation (SWIF = \$90,067 total; Police = 65.56%)	\$ 59,048
01-410-182	LONGEVITY (increase due to contract)	\$ 6,500
01-410-183	OVERTIME (slight increase only as we have full complement of officers)	\$ 40,000
01-410-187	COURT (same)	\$ 30,000
01-410-188	HOLIDAYS	\$ 36,401
01-410-190	Teamsters Legal Defense Fund	\$ 6,000
01-410-191	UNIFORM ALLOWANCE (\$600.00 per officer, 15 officers)	\$ 9,000
01-410-210	OFFICE SUPPLIES	\$ 5,000
01-410-213	OFFICE EQUIPMENT	\$ 2,000
01-410-231	Fuel (15% increase due to rising costs)	\$ 17,250
01-410-311	IT Services	\$ 3,000
01-410-318	COMPUTER SOFTWARE SUPPORT	\$ 2,500
01-410-319	Computer / Equipment	\$ 5,000
01-410-321	TELEPHONE	\$ 5,000
01-410-323	Cell Phone	\$ 2,000
01-410-325	POSTAGE	\$ 2,400
01-410-324	Postage Machine Lease	\$ 1,980
01-410-374	AED Batteries	\$ 2,400
01-410-378	Janitorial Services	\$ 6,396

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01-410-420	DUES / MEMBERSHIPS	\$ 4,000
01-410-430	TRAINING	\$ 8,000
01-410-810	ANIMAL CONTROL (\$140.00 /month)	\$ 1,680
01-410-811	K-9 Stipend (\$270.00/month)	\$ 3,240
01-410-812	K-9 Costs / Expenses	\$ 1,000
01-410-813	K-9 Vet bills (\$286.18/visit)	\$ 572
01-410-814	Citations / State Forms (new line item)	\$ 1,000
01-410-821	Radios / Radio Repairs	\$ 3,500
01-410-824	MDTs	\$ 15,000
01-410-825	Hotspots / Aircards	\$ 3,500
01-410-826	PRISONER HOLDING	\$ 35,000
01-410-850	Equipment Repair	\$ 2,000
01-410-851	AMMUNITION	\$ 1,500
01-410-852	Weapons	\$ 3,500
01-410-853	Tasers	\$ 3,000
01-410-854	Equipment Rental	\$ 3,000
01-410-855	Police Vehicle Purchase	\$ 54,000
01-410-856	Tires / Vehicle Supplies	\$ 6,000
01-410-857	Vehicle Repair	\$ 10,000
01-410-858	Vehicle Maintenance	\$ 5,000
01-410-900	Misc.	\$ 500
01-410-915	Tupper, Police Software	\$ 18,000
01-410-916	PD-New Reporting System for 2023	\$ 25,000
	Total Police Department	\$ 1,966,177
Public Safety Fire		
01-411-164	WORKERS COMPENSATION	\$ 21,000
01-411-191	Uniform / Uniform Equipment	\$ 1,500
01-411-210	OFFICE SUPPLIES	\$ 100
01-411-231	Fuel	\$ 5,000
01-411-260	EQUIPMENT PURCHASE	\$ 5,000
01-411-311	TRANSPORTATION REIMBURSEMENT	\$ 15,000
01-411-321	Telephone	\$ 2,000
01-411-323	Cell Phones / Aircards	\$ 1,500
01-411-361	ELECTRICITY	\$ 4,000
01-411-362	GAS	\$ 4,000
01-411-363	HYDRANT SERVICE	\$ 20,000
01-411-366	WATER/SEWER	\$ 3,000
01-411-373	BUILDING REPAIR	\$ 45,000
01-411-375	Building Maintenance	\$ 10,000

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Office of the Borough Manager

01-411-530	Vol Fire Relief - State Aid	\$ 14,000
01-411-821	RADIO EQUIPMENT/REPAIR	\$ 5,000
01-411-850	Equipment Repair	\$ 5,000
01-411-855	Vehicle Purchase	
01-411-856	Tires	\$ 5,000
01-411-857	Vehicle Repair	\$ 60,000
01-411-858	Vehicle Maintenance	\$ 5,000
	Total Public Safety Fire	\$ 231,100
<u>EMERGENCY MANAGEMENT</u>		
01-412-210	OFFICE SUPPLIES	
01-412-213	OFFICE/COMPUTER EQUIPMENT	
01-412-321	TELEPHONE/CELL	
01-412-800	EMERGENCY NOTIFICATION	\$ 5,000
01-412-900	Miscellaneous Expenses	
	Total Emergency Management	\$ 5,000
<u>CODE ENFORCEMENT PROGRAM</u>		
01-413-110	Fire Insurance Acct Escrow	
01-413-120	BCO / ZONING OFFICER (\$29.72 / hour + \$3.00 / hour increase to \$32.72 / hour)	\$ 68,058
01-413-121	3RD PARTY REVIEW/INSPECTIONS	\$ 28,000
01-413-140	WAGES - ADMINISTRATIVE ASSISTANT (\$21.49 / hour + \$3.00 increase to \$24.49)	\$ 50,939
01-413-143	Intern	\$ 1,000
01-413-156	HEALTH INSURANCE. (3.5% increase)	\$ 30,900
01-413-158	LIFE INSURANCE	\$ 850
01-413-161	FICA (6.2% total wages)	\$ 7,378
01-413-162	UNEMPLOYMENT COMPENSATION	\$ 1,500
01-413-163	MEDICARE (1.45% total wages)	\$ 460
01-413-164	Workers Compensation (SWIF = \$90,067 total; Code = .35%)	\$ 315
01-413-191	UNIFORMS	\$ 700
01-413-210	OFFICE SUPPLIES	\$ 1,000
01-413-312	Computer Equipment	\$ 1,500
01-413-213	Office Equipment	\$ 1,200
01-413-231	Fuel/Tolls	\$ 288
01-413-310	Computer Software	\$ 3,000
01-413-317	DEMOLITION & PROPERTY MAINT	\$ 30,000

BUDGET MESSAGE

01-413-321	TELEPHONE	\$ 1,100
01-413-322	Aircards	\$ 200
01-413-323	Cell Phone	\$ 1,000
01-413-325	POSTAGE	\$ 1,800
01-413-326	Postage Machine Lease	\$ 420
01-413-342	PRINTING	\$ 300
01-413-420	DUES/CODE BOOKS/Ecode	\$ 3,500
01-413-421	Conferences / Seminars	\$ 2,000
01-413-430	TRAINING	\$ 2,500
01-413-500	UCC FEES	\$ 500
01-413-855	VEHICLE PURCHASE	\$ 35,000
01-413-857	Vehicle Repairs	\$ 200
01-413-858	CODE VEHICLE MAINTENANCE	\$ 100
	Total Code	\$ 276,708/

PLANNING AND ZONING

01-414-310	STENOGRAPHIC SERVICES	\$ 600
01-414-316	LEGAL SERVICES-ZHB	\$ 2,000
01-414-341	ADVERTISING - ZHB	\$ 1,000
01-414-342	ADVERTISING - HARB	\$ 500
	Total Planning and Zoning	\$ 4,100

Public Works-Sanitation

01-427-450	Solid Waste - Trash Removal (8 months @ \$19158, 4 months @\$19,732.74)	\$ 232,196
01-427-452	Recycling	\$ 25,000
	Total Sanitation	\$ 257,196

Public Works

01-430-122	Salary of Public Works Supervisor (\$25.42 per hour, \$3.00 per hour increase)	\$ 52,874
01-430-140	Salary of Laborers (4 @ \$23.41 per hour, \$3.00 increase)	\$ 194,771
01-430-145	Salary of Part-time. (\$13.42 per hour *2, \$3.00 increase) May - December @ 35 hrs/wk	\$ 26,303
01-430-156	Health Insurance (3.5% increase)	\$ 117,600
01-430-158	Life Insurance	\$ 1,500
01-430-161	FICA (6.2% of total wages)	\$ 16,985
01-430-162	Unemployment Compensation (2% of total wages)	\$ 5,479

BUDGET MESSAGE

01-430-163	Medicare (1.45% of total wages)	\$ 2,108
01-430-164	Workers Compensation (SWIF = \$90,067 total; PW = 22.67%)	\$ 20,418
01-430-182	Longevity	\$ 875
01-430-183	Overtime	\$ 10,000
01-430-191	Uniforms (cost of cleaning and boots 5 pairs x \$150)	\$ 8,050
01-430-231	Fuel (increase due to gas prices - 15%)	\$ 10,350
01-430-237	Supplies (building cleaning, truck, street, etc)	\$ 6,000
01-430-245	Road Improvement	\$ 10,000
01-430-246	Street Signs	\$ 3,000
01-430-247	Street Sweeping/Vactor (Street Sweeping is \$15,000 for period and Vactor is \$875/day for 5 days)	\$ 19,375
01-430-260	Equipment Purchase (new category)	\$ 5,000
01-430-321	Telephone / Cell	\$ 3,500
01-430-322	Cell Phones / Aircards	\$ 1,200
01-430-361	Electricity	\$ 2,500
01-430-362	Gas (heat)	\$ 2,000
01430-363	Comcast TV Public Works	\$ -
01-430-366	Water/Sewer	\$ 800
01-430-373	Building Repair (roof repair and man door replacement) New item	\$ 20,000
01-430-374	Building Maintenance	\$ 10,000
01-430-384	Equipment Rental	\$ 1,500
01-430-420	Memberships Dues	\$ 500
01-430-421	Conferences / Seminars	\$ 500
01-430-460	Training (New category)	\$ 3,000
01-430-850	Equipment Repair / Maintenance	\$ 15,000
01-430-851	Equipment Purchase	\$ 15,000
01-430-854	Equipment Rental	\$ 2,500
01-430-855	Vehicle Purchase	\$ 65,000
01-430-856	Tires (new category)	\$ 6,000
01-430-857	Vehicle Repair	\$ 15,000
01-430-858	Vehicle Maintenance	\$ 5,000
	Total Public Works	\$ 679,690
Winter Maintenance		
01-432-221	Salt/Anti-Skid Material	\$ 35,000

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

	Total Winter Maintenance	\$ 35,000
Traffic Control Devices		
01-433-303	Traffic Signal Maintenance	\$ 5,000
01-433-361	Traffic Signal Electric	\$ -
	Total Traffic Control Devices	\$ 5,000
Street Lighting		
01-434-303	Street Light Repairs	\$ 15,000
01-434-361	Street Lighting Electricity	\$ 85,000
	Total Street Lighting	\$ 100,000
Parking		
01-445-140	Wages - FT Parking (17.43 per hour, 3.00 per hour increase)	\$ 72,509
01-445-156	Health Insurance (3.5% increase)	\$ 14,490
01-445-158	Life Insurance	\$ 300
01-445-161	FICA (6.2% of total wages)	\$ 4,496
01-445-162	Unemployment Compensation (2% of total wages)	\$ 1,450
01-445-163	Medicare (1.45% of total wages)	\$ 1,051
01-445-164	Workers Compensation (SWIF = \$90,067 total; parking 9.91%)	\$ 8,926
01-445-182	Longevity (increase due to 2022 CBA \$50)	\$ 175
01-445-191	Uniforms	\$ 900
01-445-210	Office Supplies	\$ 300
01-445-213	Office Equipment	\$ 500
01-445-231	Fuel (increase due to gas prices - 15%)	\$ 200
01-445-246	Signs	\$ 2,000
01-445-260	Equipment Repair (meters)	\$ 2,500
01-445-310	Computer Software	\$ 500
01-445-311	IT Services	\$ 500
01-445-312	Computer Equipment (updated computers)	\$ 2,500
01-445-321	Telephone	\$ 1,000
01-445-322	Cell Phone	\$ 1,080
01-445-325	Postage	\$ 100
01-445-326	Postage Machine Lease	\$ 420
01-445-342	Printing	\$ 1,300
01-445-420	DUES / Memberships	
01-445-421	Training	\$ 500

BUDGET MESSAGE

01-445-850	Equipment Repair	\$ 1,500
01-445-856	Tires	\$ 500
01-445-857	Vehicle Repair	\$ 1,000
01-445-858	Vehicle Maintenance	\$ 500
01-445-900	Miscellaneous	\$ 50
	Total Parking	\$ 121,246
<u>Spectator Recreation</u>		
01-453-000	COMMUNITY ANNIVERSARY	
01-453-741	Community Day	\$ 5,000
01-453-744	Music in the Park	\$ 3,000
01-453-745	Harvest Fest	\$ 1,500
01-453-749	Misc Community Events	\$ 500
	Total Spectator Recreation	\$ 10,000
<u>PARKS</u>		
01-454-260	EQUIPMENT / SUPPLIES	\$ 25,000
01-454-361	ELECTRICITY	\$ 2,500
01-454-362	GAS	\$ 1,000
01-454-366	WATER	\$ 1,000
	Total Parks	\$ 29,500
<u>LIBRARY</u>		
01-456-105	LIBRARY TAX DONATION	\$ 60,000
01-456-550	MAPS DONATION	\$ 10,000
	Total Library	\$ 70,000
<u>Community Development / Housing</u>		
01-462-000	COMMUNITY DEVELOPMENT	\$ 50,000
	Total Community Development	\$ 50,000
<u>Debt Principal</u>		
01-471-100	Debt Service - Gen Bldg Loan (\$4672 / month)	\$ 56,064
	Total Debt Principal	\$ 56,064
<u>Debt Interest</u>		
01-472-100	Debt Interest - Gen Bldg Loan (\$967 per month)	\$ 11,604
	Total Debt Interest	\$ 11,604
<u>Intergovernmental Expenditures</u>		

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

01-481-500	WATERFRONT SHARED MAINTENANCE	\$ 288,150
	Total Intergovernmental Expenditures	\$ 288,150
Miscellaneous Expenses / Pension		
01-483-160	PENSION CONTRIBUTION	\$ 318,000
01-483-162	PENSION SERVICES	\$ 5,000
	Total Miscellaneous Expenses / Pension	\$ 323,000
Benefits / Insurance		
01-486-350	INSURANCE - GENERAL LIABILITY	\$ 150,000
01-486-352	INSURANCE - POLICE LIABILITY (increase from 2021 to 2022 is \$8143.00)	\$ 21,895
01-486-354	INSURANCE - CYBER LIABILITY	\$ 5,000
01-486-355	INSURANCE - HEART & LUNG	\$ 5,000
01-486-356	INSURANCE - COUNCIL LIABILITY	\$ 15,000
01-486-357	INSURANCE - K9	\$ 1,050
01-486-358	Insurance - misc	\$ 3,000
-	Total Insurance	\$ 200,945
Reserve for Contingency		
01-489-000	Reserve for Contingency	\$ 34,932
	Total Reserve for Contingency	\$ 34,932
Refunds		
01-491-000	Tax Refunds	\$ 5,000
	Total Tax Refunds	\$ 5,000
Interfund Operating transfers		
01-492-000	OPERATING TRANSFERS OUT	\$ -
01-392-080	TRANSFER TO SEWER FUND	
01-392-000	TRANSFER TO CAPITAL IMP FUND	\$ 250,000
01-392-080	TRANSFER TO OPERATING RESERVE FUND	\$ -
	Total Interfund Operating Transfers	\$ 250,000
	TOTAL GENERAL FUND Expenditures:	\$ 5,626,330
	Total GENERAL FUND Revenues:	\$ 5,626,330
	Total GENERAL FUND Expenditures:	\$ 5,626,330

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

2022 HOMESTEAD BOROUGH SEWER FUND

Acct. No		Budget Request
REVENUES		
INTEREST EARNINGS		
08-341-000	INTEREST EARNINGS	\$ 150.00
	Total - Interest Earnings	\$ 150.00
SANITATION		
08-364-110	SEWER TAP-IN FEES	\$ 5,000.00
08-364-112	SEWER USER CHARGES	\$ 1,370,077.00
08-364-120	SEWER USER CHARGES - DELINQUENT	\$ 5,000.00
08-364-150	SEWER LUMP SUM REIMBURSE	\$ 1,000.00
08-364-300	DYE TESTS	\$ 2,500.00
08-264-310	CASH SECURITY BOND	\$ 1,000.00
08-364-320	ENGINEERING REVIEW REIMBURSE	\$ -
	Total - Sanitation	\$ 1,384,577.00
OPERATING TRANSFERS		
08-392-000	OPERATING TRANSFERS IN	
	Total Operating Transfers	\$ -
TOTAL REVENUE:		\$ 1,384,727.00
EXPENDITURES		
ENGINEERING SERVICES		
08-408-100	GENERAL ENG. SEWAGE	\$ 15,000.00
08-408-102	TOWN CENTER ASSOCIATES	\$ -
08-408-105	CONSENT ORDERS	\$ 20,000.00
	Total Engineering Services	\$ 35,000.00
PUBLIC WORKS - WATER		
08-429-450	WASTEWATER TREATMENT	\$ 1,211,351.00
	Total Public Works Water	\$ 1,211,351.00
PUBLIC WORKS - WATER		
08-436-245	CATCH BASIN	\$ 9,000.00
08-436-250	MAINT REPAIRS & SUPPLIES	\$ 10,000.00
08-436-316	SEWER INSPECTION	\$ 5,000.00

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

08-436-318	SEWER EXPENSES	\$ 1,000.00
08-436-320	SEWER MONITORING	\$ 6,000.00
08-436-450	CONTRACTED SERVICES	\$ 50,000.00
08-436-900	MISCELLANEOUS	\$ 19,000.00
	Total Storm Sewers	\$ 100,000.00
<u>INTERFUND OPERATING TRANSFERS</u>		
08-492-010	TRANSFER TO GENERAL FUND	\$ 38,376.00
08-492-011	TRANSFER TO SEWER FUND	
	Total Finance	\$ 38,376.00
	TOTAL GENERAL FUND Expenditures:	\$ 1,384,727.00

(Sewer Fund cont'd)

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

2022 HOMESTEAD CAPITAL IMPROVEMENT FUND

Acct. No.		Budget Request
REVENUES		
INTEREST EARNINGS		
18-341-000	INTEREST EARNINGS	\$ 100.00
	TOTAL INTEREST EARNINGS	\$ 100.00
FED CAPITAL/OPERATING GRANTS		
18-351-000	FEDERAL GRANTS	
18-351-001	COPS GRANTS	\$ 75,000.00
18-351-002	DEA REIMBURSEMENT	\$ 35,000.00
18-351-003	CARES ACT	\$ 164,000.00
	TOTAL FED CAPITAL/OPERATING GRANTS	\$ 274,000.00
STATE CAPITAL/OPERATING GRANTS		
18-354-030	STATE GRANT - STREETS	\$ 100,000.00
18-354-040	STATE GRANT-SANITATION	\$ 25,000.00
18-354-070	STATE GRANT-DCNR	\$ 50,000.00
	TOTAL STATE CAPITAL/OPERATING GRANTS	\$ 175,000.00
LOCAL GOVT OPER GRANTS		
18-357-000	LOCAL GOVT GRANTS - STREETS	\$ 100,000.00
18-357-010	GOVERNMENT BUILDING	\$ 60,000.00
18-357-020	PUBLIC SAFETY BUILDING	\$ 20,000.00
18-357-030	HIGHWAYS & STREETS	\$ 50,000.00
18-357-040	PARKS & RECREATION	\$ 25,000.00
	TOTAL LOCAL GOVT OPER GRANTS	\$ 255,000.00
OPERATING TRANSFERS		
18-392-000	OPERATING TRANSFERS IN	\$ 250,000.00
	TOTAL OPERATING TRANSFERS	\$ 250,000.00
MISCELLANEOUS		
18-395-000	MISCELLANEOUS	\$ 8,900.00
	TOTAL MISCELLANEOUS	\$ 8,900.00
TOTAL CAPITAL IMPROVEMENT Revenues		\$ 963,000.00

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

EXPENDITURES		
EXECUTIVE		
18-401-213	ADMIN OFFICE/COMPUTER EQUIP	\$ 5,000.00
	TOTAL EXECUTIVE	\$ 5,000.00
GENERAL GOVTBUILDING/LAND		
18-409-310	MUNICIPAL COMPLEX DEVELOPMENT	\$ 75,000.00
	BUILDING REPAIRS/UPGRADES	
	ELECTRICAL UPDATES (LED)	
	RESTROOM REPAIRS	
	TOTAL GENERAL GOVTBUILDING/LAND	\$ 75,000.00
PUBLIC SAFETY-POLICE		
18-410-213	POLICE OFFICE/COMPUTER EQUIP	\$ 15,000.00
18-410-216	POLICE EQUIPMENT	\$ 15,000.00
18-410-750	POLICE VEHICLE PURCHASE	\$ 50,000.00
	TOTAL PUBLIC SAFETY-POLICE	\$ 80,000.00
PUBLIC SAFETY-FIRE		
18-411-310	FIRE HALL DEVELOPMENT	\$ 45,000.00
18-411-740	FIRE VEHICLE PURCHASE	
	TOTAL PUBLIC SAFETY-FIRE	\$ 45,000.00
CODE ENFORCEMENT PROGRAM		
18-413-000	COMMUNITY STABILIZATION	\$ 50,000.00
18-413-310	PROFESSIONAL SERVICES	
18-413-750	CODE VEHICLE	\$ 35,000.00
	TOTAL CODE ENFORCEMENT PROGRAM	\$ 85,000.00
PUBLIC WORKS		
18-430-260	P.W. EQUIPMENT PURCHASE	\$ 15,000.00
18-430-372	SEWER / STREET REPAIRS	
18-430-373	P.W. BUILDING REPAIRS / UPDATES	\$ 20,000.00
18-430-855	VEHICLE PURCHASE	\$ 65,000.00
	TOTAL PUBLIC WORKS	\$ 100,000.00
STORM SEWERS		
18-436-318	PUMP STATION	
18-436-368	SEWER CLEANING / INSPECTIONS	
18-436-372	INFRASTRUCTURE REPAIRS/RECONST	\$ 100,000.00

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

	TOTAL STORM SEWERS	\$ 100,000.00
Department 438		
18-438-100	Maint & Repairs Roads/Bridges	\$ 55,000.00
	TOTAL Department 438	\$ 55,000.00
Department 439		
18-439-100	Highway Const & Reldg Projects	\$ 300,000.00
	TOTAL Department 439	\$ 300,000.00
PUBLIC WORKS - PARKING		
18-445-260	EQUIPMENT PURCHASES	\$ 3,000.00
	TOTAL PUBLIC WORKS - PARKING	\$ 3,000.00
PARKS		
18-454-372	IMPROVEMENTS OTHER THAN BLDGS	\$ 25,000.00
	TOTAL PARKS	\$ 25,000.00
COMMUNITY DEVELOPMENT/HOUSING		
18-462-000	COMMUNITY DEVELOPMENT	\$ 65,000.00
	TOTAL COMMUNITY DEVELOPMENT/HOUSING	\$ 65,000.00
COMMUNITY DEMOLITION		
18-465-000	COMMUNITY GRANTS	\$ 25,000.00
	TOTAL COMMUNITY DEMOLITION	\$ 25,000.00
INTERFUND OPERATING TRANSFERS		
18-492-000	OPERATING TRANSFERS OUT	
	TOTAL INTERFUND OPERATING TRANSFERS	\$ -
TOTAL CAPITAL IMPROVEMENT Expenditures		\$ 963,000.00
Total GENERAL FUND Revenues:		\$ 963,000.00
Total GENERAL FUND Expenditures:		\$ 963,000.00
Total GENERAL FUND Balances:		\$ -