

Borough of Homestead

2022 Proposed Annual Budget



2021 Homestead Borough Council

President – Mr. Donald Dais
Vice President – Mr. Lloyd Cunningham
Rev. Louise Benton
Mr. Drew Borcik
Min. Connie Burwell
Mrs. Jou-Al Burwell
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Mayor

Ms. Betty Esper

Borough Manager:

Vanessa McCarthy-Johnson, MBA

2022 PROPOSED BUDGET

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BUDGET MESSAGE

November 18, 2021

Homestead Council Members
Borough of Homestead
221 E. 7th Avenue
Homestead, PA 15120

2022 BUDGET MESSAGE

Dear Council Members

I am pleased to present the 2022 Proposed for Homestead Borough. The purpose of this Budget Message is to highlight important aspects of the Budget. As this is my first formal Budget for Homestead, I am trying to meet the high standards of the Government Finance Officers Association (GFOA) which establishes the best practices for government finances by using the Generally Accepted Accounting Principles, or GAAP. These are standards that encompass the details, complexities, and legalities of business and corporate accounting. Following the standards set by GFOA will lead Homestead to transparent and consistently reliable financial reports. GFOA awards municipalities that have met their gold standards with an annual award, the Distinguished Budget Presentation Award. This award encourages the preparation of high-quality financial reports that reflect the guidelines of both the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal. I would eventually like to get to that level, but we must do a considerable amount of work as a community to get there.

This year, we will start with baby steps that includes the basic format that should be used by municipalities that make the budget easy to read and very understandable with a new format for review and how the budgeting process worked.

The 2022 budget process began this year in September with a focus on cleaning up items left over from 2020 as it was a major year of change for Homestead with the pandemic and major staffing changes. I had a chance to learn how the Borough operated and what we need to do to make changes to make sure that our Borough has a sustainable source of revenue.

Looking over the numbers from 2020 and 2021, we see an increase from the 2021 Budget. Homestead is not unlike other organizations throughout the United States who are forced to continue to operate in the challenging environment brought about by COVID-19 which has yielded significant labor and supply-chain issues, concerns about potential laws and regulations, and long-term revenue uncertainty. This

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budget was developed on the assumption that trends overserved through 2021 will continue without significant disruption – either natural or government-mandated – and allows for additional flexibility so that the Borough remains prepared to quickly adjust to unanticipated challenges.

Budget Highlights

Accomplished in 2021

- Street paving included West Street, Maple, 12th Avenue and others.
- Replaced 89 sodium vapor lights cobra heads with LED lights through Duquesne Light's Cobra head replacement program. The streets included McClure and West, Amity and several others.
- Began the joint Comprehensive Plan with Munhall and West Homestead after receiving a \$100,000 grant from DCED.
- Began the design process for the Transforming 12th project with Alcosan and Steel Valley School District – plan at Barret School. This project is not only to build and increase green stormwater infrastructure in the Borough, but also to enhance the green spaces to include an accessible play area for the school children as well as add sustainable parking lot for the school.
- Received Demolition funding for several buildings that were in the possibility of collapsing through the Allegheny County Act 152.
- Developed new parking in the business district in the 100 block of 7th Avenue.
- Hired 3 new Full-time police officers.
- Reestablished working relationship with the Steel Valley School District to include the partnership of a School Resource Officer and working together to build green infrastructure.
- Increased the safety of our playgrounds to add rubber surfacing and repair swing sets at McLean Playground and Frick Park

New for 2022

Looking forward in 2022

- Demolition of dangerous properties to help with blight.
- Additional Street Reconstruction and paving.
- Additional LED Street light replacement on the east/ west streets including alleys.
- Developing a recycling program for residents and Borough.

Looking Forward

The Budget recognizes that 2022 will be an opportunity for the Borough to begin making significant changes to allow for sustainability and growth into the future. It is recommended that Council make a commitment to strategic planning to offer a long-term perspective for service delivery and budgeting. This new approach will allow the financial situation of the Borough to continue to improve.

I suggest moving the Borough forward to creating a sustainable plan to include electric power charging stations, solar panels for Borough-owned properties, a recycling program for both residents and

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Borough, and electrical vehicles for both Public Works and Police Departments. This will increase the savings and add to the strength of the financial stability of the Borough.

I also recommend the Borough investigate creating a regional public safety department that is shared by the three Boroughs of Homestead, West Homestead and Munhall. This public safety department would allow for the consolidation of fire, police and ambulance services and reduce the costs to each borough while increasing the safety of the residents. Each of the boroughs and the ambulance service are going to continue to face increasing costs, increasing need for employees, and the increasing demands for emergency services. This will be a long-term investigation and would need all the residents to understand and support this regionalization. Each borough would need to make sure that there is no undue financial burden placed on their residents.

Thank you for allowing me to serve as your Borough Manager this past year and I look forward to moving Homestead into the future.

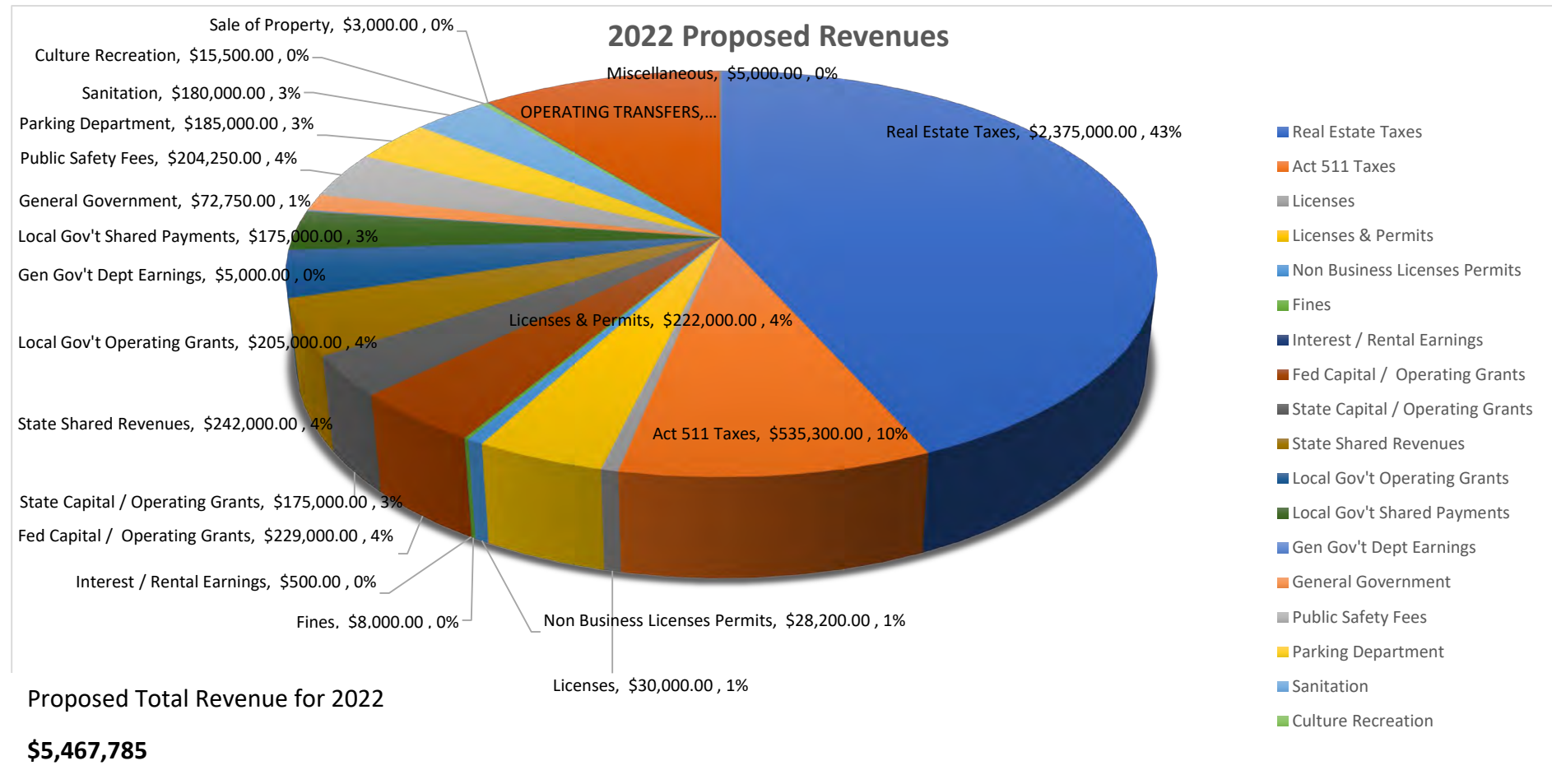
Sincerely,



Vanessa McCarthy-Johnson
Homestead Borough Manager

BUDGET MESSAGE

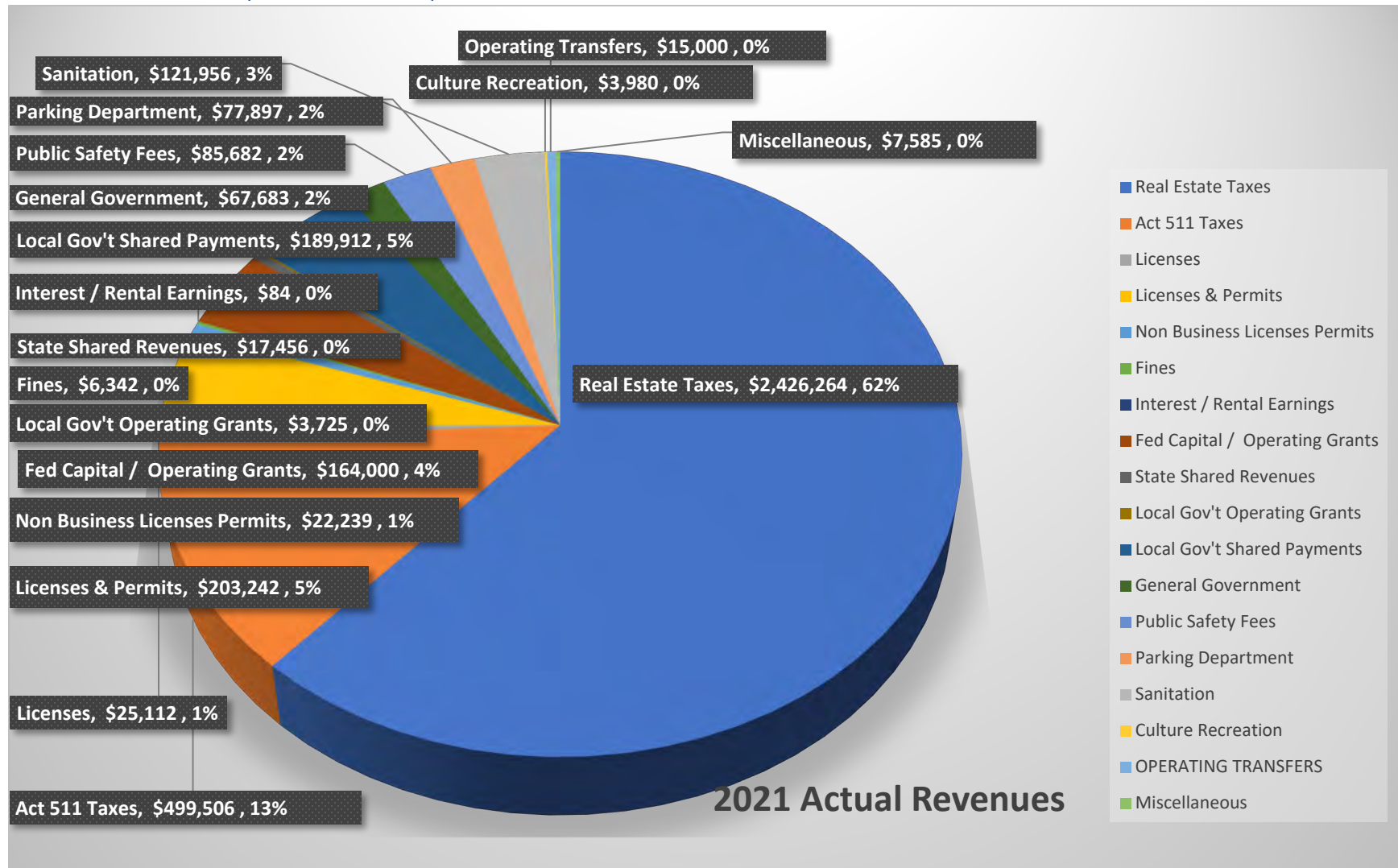
Where the Money Comes From 2022 Proposed Revenues



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Borough of Homestead
Office of the Borough Manager

2021 Actual Revenues (as of 11/18/2021)

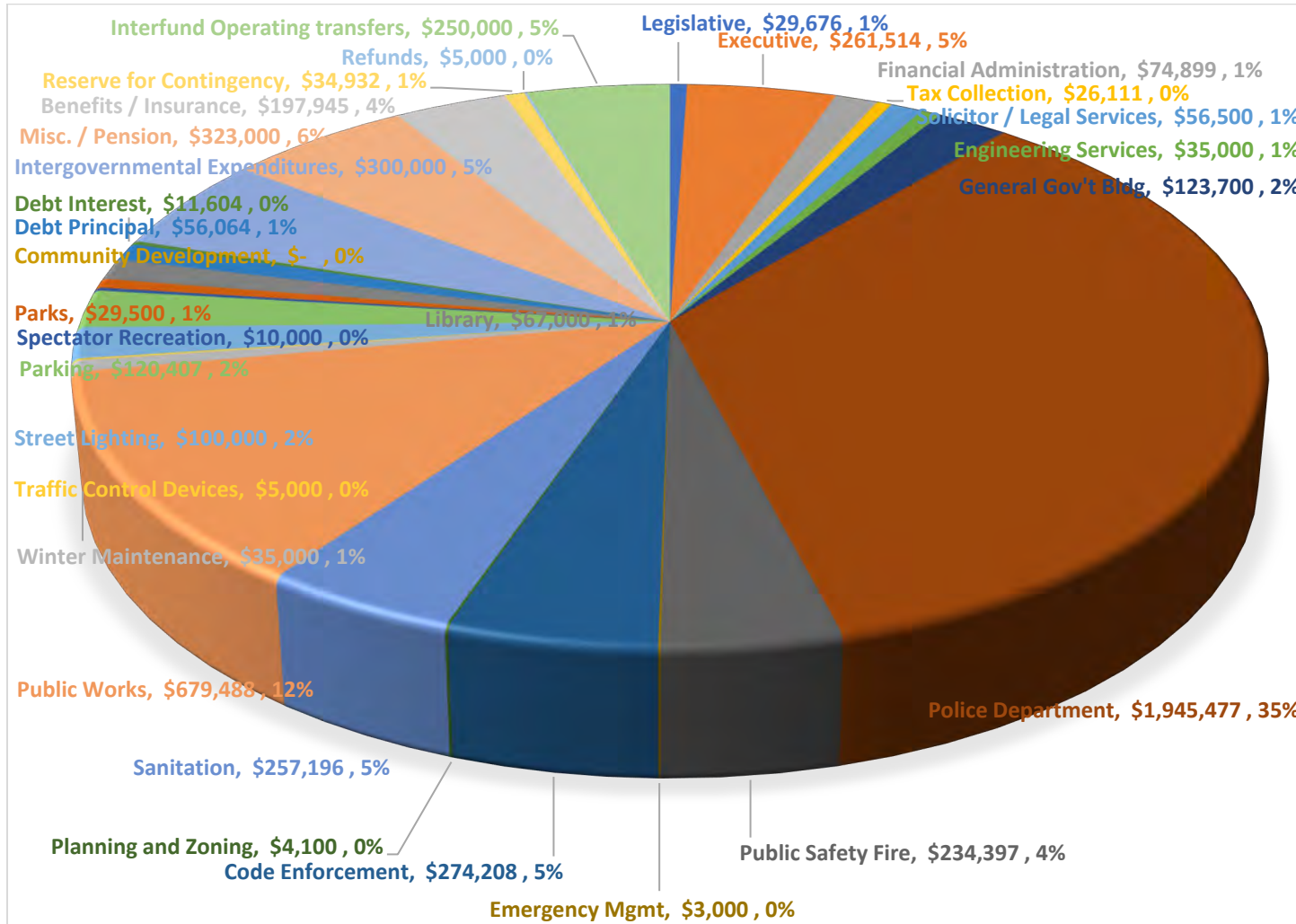


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Borough of Homestead
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Where the Money Goes

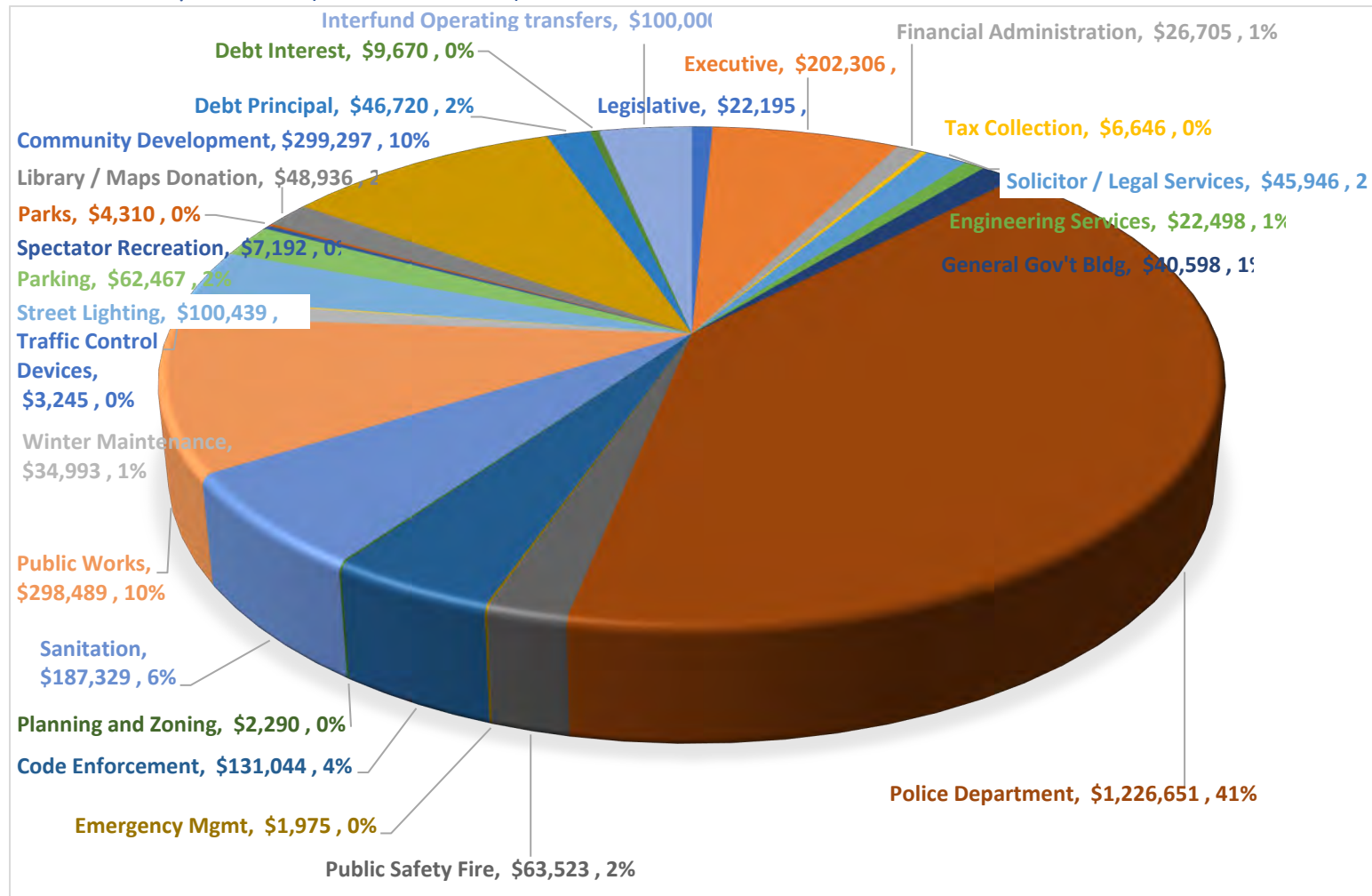
2022 Proposed Expenditures



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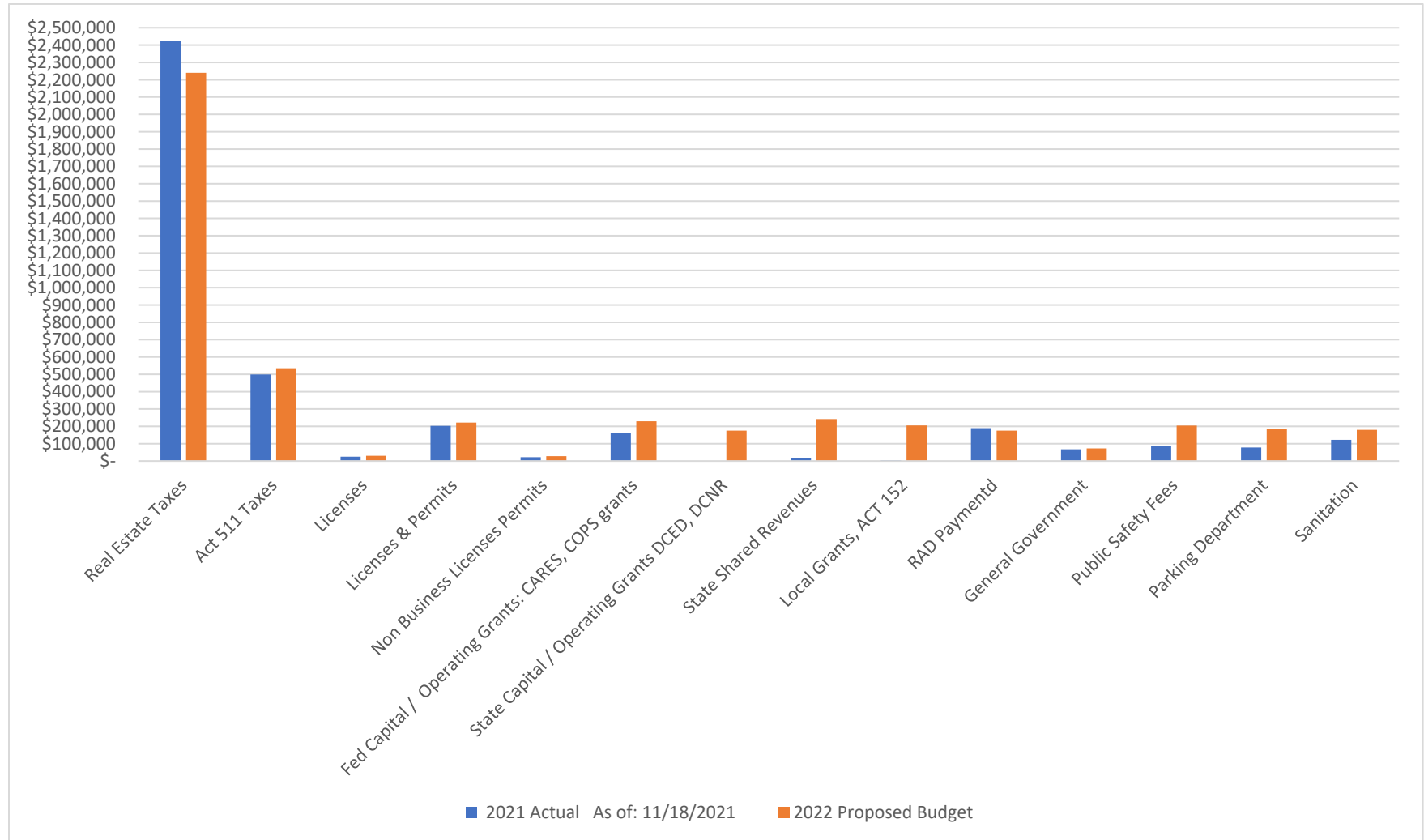
2021 Actual Expenditures (as of 11/18/2021)



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Borough of Homestead
Office of the Borough Manager

2022 Proposed Budget vs 2021 Actual Budget (as of 11/18/2021)



BUDGET MESSAGE

2022 HOMESTEAD BOROUGH PROPOSED BUDGET

HOMESTEAD BOROUGH REVENUES		2022 PROPOSED BUDGET
Acct. No.	Description	
Real Estate Taxes		
01-301-100	Real Estate - Current	\$ 2,240,000.00
01-301-200	Real Estate - Delinquent	\$ 125,000.00
01-301-500	Real Estate - Liened	\$ 10,000.00
	Real Estate - Penalty / Interest	\$ -
	Total - Real Estate Taxes	\$ 2,375,000.00
Act 511 Taxes		
01-310-000	Real Estate Transfer Tax	\$ 175,000.00
01-310-210	Earned Income Tax - Current	\$ 100,000.00
01-310-210	Earned Income Tax-Delinquent	\$ 300.00
01-310-410	Local Services Tax	\$ 100,000.00
01-310-910	Parking Privilege Tax	\$ 160,000.00
	Total - Act 511 Taxes	\$ 535,300.00
Licenses		
01320-322	Licensed Mechanical Device Tax	\$ 30,000.00
	Total - Licenses	\$ 30,000.00
Licenses & Permits		
01-321-100	MERCANTILE FEE	\$ 10,000.00
01-321-140	BUILDING PERMITS	\$ 65,000.00
01-321-145	3RD PARTY REVIEW/INSPECTIONS	\$ 34,000.00
01-321-150	USE AND OCCUPANCY PERMITS	\$ 7,500.00
01-321-155	RENTAL LICENSES	\$ 25,000.00
01-321-160	ZONING CERTIFICATES	\$ 2,000.00
01-321-165	RENTAL INSPECTION CERTIFICATES	\$ 1,500.00
01-321-340	SOLICITOR/PEDDLER PERMIT	\$ 500.00
01-321-400	BUSINESS PRIVILEGE LICENSE	\$ 40,000.00
01-321-500	UCC FEES	\$ 500.00
01-321-740	SPECIAL EVENTS PERMIT	\$ 1,000.00
01-321-800	CABLE TELEVISION FRANCHISE	\$ 35,000.00

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	Total - Licenses and Permits	\$ 222,000.00
<u>Non-Business Licenses Permits</u>		
01-322-600	Curb Cut / Sidewalk Permit	\$ 600.00
01-322-800	Street Opening Permit	\$ 25,000.00
01-322-830	Dumpster Permits	\$ 500.00
01-322-840	Foreclosure Fee	\$ 2,100.00
	Total Licenses & Permits	\$ 28,200.00
<u>Fines</u>		
01-331-130	VIOLATION OF ORDINANCES CE	\$ 8,000.00
	Total - Licenses	\$ 8,000.00
<u>Interest / Rental Earnings</u>		
01-341-000	INTEREST EARNINGS	\$ 500.00
	Total Interest / Rental Earnings	\$ 500.00
<u>Fed Capital / Operating Grants</u>		
01-351-000	Federal Capital & Oper Grants	\$ 164,000.00
01-351-100	Police Grant Fund	\$ 65,000.00
	Total Fed Capital / Operating Grants	\$ 229,000.00
<u>State Capital / Operating Grants</u>		
01-354-030	Highways and Streets (State)	\$ 100,000.00
01-354-040	Sanitation Grant - PA	\$ 25,000.00
01-354-070	Culture - Recreation Grant - PA	\$ 50,000.00
	Total State Capital / Operating Grants	\$ 175,000.00
<u>State Shared Revenues</u>		
01-355-009	Marcellus Shale Project District	
01-355-010	PUBLIC UTILITY REALTY TAX	\$ 3,000.00
01-355-040	ALCOHOLIC BEVERAGE LICENSE	
01-355-050	GENERAL MUNICIPAL PENSION	\$ 225,000.00
01-355-990	FOREIGN FIRE INSURANCE	\$ 14,000.00
	Total State Shared Revenues	\$ 242,000.00

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<u>Local Gov't Operating Grants</u>		
01-357-010	GENERAL GOVERNMENT	\$ 60,000.00
01-357-020	PUBLIC SAFETY	\$ 20,000.00
01-357-030	HIGHWAYS AND STREETS (Local)	\$ 100,000.00
01-357-040	Parks and Recreation	\$ 25,000.00
	Total Local Gov't Operating Grants	\$ 205,000.00
<u>Local Gov't Shared Payments</u>		
01-358-010	REGIONAL ASSET DISTRIBUTION	\$ 175,000.00
	Total Local Gov't Shared Payments	\$ 175,000.00
<u>Gen Gov't Dept Earnings</u>		
01-360-030	Lien Letters	\$ 3,000.00
01-360-300	SUBDV AND LAND DEVELOP FEE	\$ 2,000.00
	Total Fed Capital / Operating Grants	\$ 5,000.00
<u>General Government</u>		
01-361-105	LIBRARY TAX	\$ 60,000.00
01-361-110	Fire Insurance Acct Escrow	\$ -
01-361-200	LIBRARY TAX PRIOR YEAR	\$ -
01-361-340	HEARING FEES	\$ 2,500.00
01-361-560	SALE OF COPIES	\$ 50.00
01-361-750	CREDIT CARD FEES	\$ 200.00
01-361-760	SCANNING/DOCUMENT IMAGING FEE	\$ 10,000.00
	Total - General Government	\$ 72,750.00
<u>Public Safety Fees</u>		
01-362-110	POLICE SALE OF COPIES	\$ 4,000.00
01-362-120	ALARM PERMITS/CHARGES	\$ 4,000.00
01-362-121	VEHICLE CODE VIOLATIONS	\$ 15,000.00
01-362-122	COMMERCIAL VEHICLE INSPECTIONS	\$ 150.00
01-362-123	VIOLATIONS OF ORDINANCES - PO	\$ 13,000.00
01-362-561	REIMB FOR CROSSING GUARDS	\$ 22,500.00
01-362-562	SPECIAL DETAIL REIMBURSEMENT	\$ 145,600.00
	Total Public Safety Fees	\$ 204,250.00
<u>Parking Department</u>		
01-363-210	PARKING METERS	\$ 60,000.00

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01-363-212	Meter Feeder	\$ 20,000.00
01-363-220	PARKING PERMITS	\$ 65,000.00
01-363-230	PARKING TICKETS/FINES	\$ 40,000.00
	Total Parking Department	\$ 185,000.00
<u>Sanitation</u>		
01-364-110	SEWER TAP-IN FEES	\$ 5,000.00
01-364-200	HEALTH/SAFETY FEE	\$ 175,000.00
	Total Sanitation	\$ 180,000.00
<u>Culture Recreation</u>		
01-367-320	Community Day Fees	\$ 1,000.00
01-367-741	Community Day Sponsorship/Contributions	\$ 5,000.00
01-367-742	Community Day In-Kind Donations	\$ 500.00
01-367-743	Community Clean-up Sponsorships/Donations	\$ 500.00
01-367-744	Music in the Park Sponsorships/Donations	\$ 3,000.00
01-367-745	Harvest /Festival Sponsorship / Contributions	\$ 2,500.00
01-367-746	Harvest Fest In-Kind Donations	\$ 500.00
01-367-748	Misc. Community Events	\$ 1,000.00
01-367-749	Park Reservation Fees	\$ 1,500.00
	Total Culture Recreation	\$ 15,500.00
<u>Sale of Property</u>		
01-386-000	Sale of Property	\$ 3,000.00
	Total Sale of Property	\$ 3,000.00
<u>OPERATING TRANSFERS</u>		
01-392-000	OPERATING TRANSFER IN	\$ 431,339.00
01-392-080	TRANSFER FROM SEWER FUND	\$ 145,945.87
	Total Operating Transfers	\$ 577,284.87
<u>Miscellaneous</u>		
01-395-000	REFUND-PRIOR YEAR EXPENSES	
01-395-010	PAYMENT IN LIEU OF TAXES	\$ 5,000.00
01-395-030	MISCELLANEOUS	\$ 82,931.68
01-395-070	ROLL OVER YEAR-END	\$ -

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01-395-100	Refund of Prior Year Revenue	\$ -
	Total Miscellaneous	\$ 87,931.68
TOTAL REVENUE:		\$ 5,550,716.55

<u>Expenditures</u>		
<u>LEGISLATIVE</u>		
01-400-110	SALARY OF COUNCIL (\$125/person x7)	\$ 10,500.00
01-400-111	SALARY OF MAYOR (\$175 per month)	\$ 2,100.00
01-400-158	LIFE INSURANCE (\$53.46/month)	\$ 660.00
01-400-161	FICA (6.2% total wages)	\$ 781.00
01-400-162	UNEMPLOYMENT COMPENSATION (2% of total wages)	\$ 252.00
01-400-163	MEDICARE (1.45% total wages)	\$ 183.00
01-400-321	TELEPHONE / CELL PHONE	\$ 3,000.00
01-400-325	Postage	
01-400-420	Dues - Memberships	\$ 1,000.00
01-400-422	Training	\$ 2,000.00
01-400-460	CONFERENCES/DUES	\$ 7,000.00
01-400-422	Training	\$ 2,000.00
01-400-900	MISCELLANEOUS	\$ 200.00
	Total Legislative	\$ 29,676.00
<u>Executive</u>		
01-401-121	SALARY OF MANAGER (\$31.73/hour to \$34.75/hour, \$3.00 increase)	\$ 72,280.00
01-401-142	WAGES - ADMINSTRATIVE ASSISTANT (\$16.00+\$3.00/ hour increase to \$19.00 / hour)	\$ 39,520.00
01-401-143	WAGES - INTERN (LGA intern = \$10*400 hours/50% LGA Match Fall Intern = \$1,000)	\$ 3,000.00
01-401-156	HEALTH INSURANCE (3.5% increase)	\$ 55,890.00
01-401-158	LIFE INSURANCE	\$ 1,000.00

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01-401-161	FICA (6.2% x all wages)	\$ 7,118.00
01-401-162	UNEMPLOYMENT COMPENSATION	\$ 1,988.00
01-401-163	MEDICARE (1.45% total wages)	\$ 1,679.00
01-401-164	Workers Compensation (SWIF = \$90,067 total; Admin = .41%)	\$ 369.00
01-401-210	OFFICE SUPPLIES	\$ 3,000.00
01-401-213	OFFICE EQUIPMENT includes office equipment leased (copier)	\$ 5,000.00
01-401-310	COMPUTER SOFTWARE SUPPORT	\$ 10,000.00
01-401-311	IT (new Line item) Maintenance Agreement - keep up to date security and systems (\$1200 x 12)	\$ 14,400.00
01-401-312	COMPUTER EQUIPMENT (needs updating)	\$ 5,000.00
01-401-320	WEBSITE	\$ 2,500.00
01-401-321	TELEPHONE/CELL PHONE	\$ 2,700.00
01-401-322	COMMUNICATIONS- SOCIAL MEDIA	\$ 6,800.00
01-401-323	Cell Phone	\$ 700.00
01-401-325	POSTAGE	\$ 1,800.00
01-401-326	Postage Machine Lease	\$ 420.00
01-401-341	ADVERTISING	\$ 5,000.00
01-401-342	PRINTING	\$ 1,000.00
01-401-353	BONDS	\$ 350.00
01-401-420	Dues / Memberships	\$ 2,000.00
01-401-421	Conferences / Seminars	\$ 3,000.00
01-401-460	TRAINING / DUES / MEMBERSHIPS	\$ 15,000.00
01-401-900	MISCELLANEOUS	
	Total Executive	\$ 261,514.00
	Financial Administration	
01-402-140	WAGES OF ADMIN ASST	\$ 38,376.00
01-402-156	HEALTH INSURANCE	\$ 12,000.00
01-402-158	LIFE INSURANCE	\$ 300.00
01-402-161	FICA	\$ 2,379.00
01-402-162	UNEMPLOYMENT COMPENSATION	\$ 768.00
01-402-163	MEDICARE	\$ 556.00
01-402-164	Workers Compensation (SWIF = \$90,067 total; .5%)	\$ 450.00

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01-402-313	OFFICE SUPPLIES	\$ 1,500.00
01-402-314	OFFICE EQUIPMENT	\$ 1,500.00
01-402-310	COMPUTER SOFTWARE SUPPORT	\$ 1,000.00
01-402-311	AUDITING SERVICES	\$ 10,000.00
01-402-312	COMPUTER EQUIPMENT	\$ 1,000.00
01-402-317	BANK FEES	\$ 1,500.00
01-402-318	Credit Card Fees	\$ 150.00
01-401-321	TELEPHONE	\$ 1,200.00
01-401-325	POSTAGE	\$ 1,800.00
01-401-326	Postage Machine Lease	\$ 420.00
	Total Finance	\$ 74,899.00
	<u>Tax Collection</u>	
01-403-114	SALARY/COMM-TAX COLLECTOR	\$ 17,000.00
01-403-115	ACT 511 COMMISSION	
01-403-161	FICA (6.2% x all wages)	\$ 1,054.00
01-403-162	UNEMPLOYMENT COMPENSATION (2% of total)	\$ 340.00
01-403-163	MEDICARE (1.45% total wages)	\$ 246.50
01-403-210	OFFICE SUPPLIES	\$ 500.00
01-403-310	COMPUTER SOFTWARE SUPPORT	\$ 800.00
01-403-321	Telephone	\$ 500.00
01-401-325	POSTAGE	\$ 1,800.00
01-401-326	Postage Machine Lease	\$ 420.00
01-403-342	PRINTING	\$ 1,000.00
01-403-353	BOND	\$ 1,700.00
01-403-420	DUES/SEMINARS	\$ 250.00
01-403-900	MISCELLANEOUS	\$ 500.00
	Total Tax Collector	\$ 26,110.50
	<u>Solicitor / Legal Services</u>	
01-404-314	LEGAL SERVICES	\$ 45,000.00
01-404-316	RETAINER	\$ 4,500.00
01-404-341	LEGAL ADVERTISING	\$ 4,000.00
01-404-317	CIVIL SERVICE LEGAL	\$ 2,000.00
01-404-911	CIVIL SERVICE ADVERTISING (new item)	\$ 1,000.00
	Total Administration	\$ 56,500.00

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Borough of Homestead
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<u>ENGINEERING SERVICES</u>		
01-408-313	ENGINEERING SERVICES	\$ 35,000.00
	Total Engineering	\$ 35,000.00
<u>GENERAL GOV'T BUILDING/LAND</u>		
01-409-361	ELECTRICITY	\$ 15,000.00
01-409-362	GAS	\$ 3,000.00
01-409-366	WATER/SEWAGE	\$ 15,000.00
01-409-373	GEN'L GOVERNMENT BUILDINGS	\$ 25,000.00
01-409-375	Building Maintenance	\$ 20,000.00
01-409-374	Building Repairs	\$ 40,000.00
01-409-378	Building - Janitorial Services	\$ 5,700.00
	Total Govt Building	\$ 123,700.00
<u>Police Department</u>		
01-410-122	WAGES - CHIEF	\$ 102,615.28
01-410-123	WAGES - SERGEANTS / CORPORALS (Sgt rate = \$36.07; 1 @ Corp rate = \$34.18; \$2.50 increase)	\$ 221,145.60
01-410-124	WAGES - FULL TIME OFFICERS (6 officers @ \$32.54; 5 @ \$26.03 - \$2.50 per hour increase)	\$ 676,811.20
01-410-125	WAGES - PART TIME OFFICERS	\$ -
01-410-126	WAGES - OFFICER IN CHARGE (2080 x 1.64 shift 2; 2080 x 1.64 shift 3; 100 hours @ \$8.15)	\$ 7,637.40
01-410-127	WAGES - SPECIAL DUTY (800 hours x \$45.00)	\$ 36,000.00
01-410-128	WAGES - SRO (\$45/hour x 40 hours per week x 36 weeks)	\$ 64,800.00
01-410-140	WAGES - Police Admin Assistant (\$17.40+\$3.00/ hour increase to \$20.40 / hour)	\$ 42,432.00
01-410-142	WAGES - SCHOOL CROSSING GUARDS	\$ 45,000.00
01-410-156	HEALTH INSURANCE (3.5% increase)	\$ 196,650.00
01-410-158	LIFE INSURANCE	\$ 15,000.00
01-410-161	FICA (6.2% total wages)	\$ 64,666.25

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01-410-162	UNEMPLOYMENT COMPENSATION (2% of total wages)	\$ 23,928.83
01-410-163	MEDICARE (1.45% total wages)	\$ 15,123.56
01-410-164	Workers Compensation (SWIF = \$90,067 total; Police = 65.56%)	\$ 59,047.93
01-410-182	LONGEVITY (increase due to contract)	\$ 6,500.00
01-410-183	OVERTIME (slight increase only as we have full complement of officers)	\$ 40,000.00
01-410-187	COURT (same)	\$ 30,000.00
01-410-188	HOLIDAYS	\$ 36,400.80
01-410-190	Teamsters Legal Defense Fund	\$ 6,000.00
01-410-191	UNIFORM ALLOWANCE (\$600.00 per officer, 15 officers)	\$ 9,000.00
01-410-210	OFFICE SUPPLIES	\$ 5,000.00
01-410-213	OFFICE EQUIPMENT	\$ 2,000.00
01-410-231	Fuel (15% increase due to rising costs)	\$ 17,250.00
01-410-311	IT Services	\$ 3,000.00
01-410-318	COMPUTER SOFTWARE SUPPORT	\$ 2,500.00
01-410-319	Computer / Equipment	\$ 5,000.00
01-410-321	TELEPHONE	\$ 5,000.00
01-410-323	Cell Phone	\$ 2,000.00
01-410-325	POSTAGE	\$ 2,400.00
01-410-324	Postage Machine Lease	\$ 1,980.00
01-410-374	AED Batteries	\$ 1,000.00
01-410-378	Janitorial Services	\$ 6,396.00
01-410-420	DUES / MEMBERSHIPS	\$ 4,000.00
01-410-430	TRAINING	\$ 8,000.00
01-410-451	Vehicle Maintenance / Repairs	\$ 15,000.00
01-410-810	ANIMAL CONTROL (\$140.00 /month)	\$ 1,680.00
01-410-811	K-9 Stipend (\$270.00/month)	\$ 3,240.00
01-410-812	K-9 Costs / Expenses	\$ 1,000.00
01-410-813	K-9 Vet bills (\$286.18/visit)	\$ 572.00
01-410-814	Citations / State Forms (new line item)	\$ 1,000.00
01-410-821	Radios / Radio Repairs	\$ 3,000.00
01-410-824	MDTs	\$ 12,000.00
01-410-825	Hotspots / Aircards	\$ 1,500.00
01-410-826	PRISONER HOLDING	\$ 30,000.00
01-410-850	Equipment Repair	\$ 2,000.00

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01-410-851	AMMUNITION	\$ 1,500.00
01-410-852	Weapons	\$ 3,500.00
01-410-853	Tasers	\$ 2,700.00
01-410-854	Equipment Rental	\$ 1,000.00
01-410-855	Police Vehicle Purchase	\$ 50,000.00
01-410-856	Tires / Vehicle Supplies	\$ 6,000.00
01-410-857	Vehicle Repair	\$ 10,000.00
01-410-858	Vehicle Maintenance	\$ 5,000.00
01-410-900	Misc.	\$ 500.00
01-410-915	Tupper, Police Software	\$ 15,000.00
01-410-916	Police Department-New Reporting System for 2023	\$ 15,000.00
	Total Police Department	\$ 1,945,476.85
Public Safety Fire		
01-411-164	WORKERS COMPENSATION	\$ 21,000.00
01-411-191	Uniform / Uniform Equipment	\$ 1,500.00
01-411-210	OFFICE SUPPLIES	\$ 100.00
01-411-231	Fuel	\$ 5,000.00
01-411-260	EQUIPMENT PURCHASE	\$ 5,000.00
01-411-311	TRANSPORTATION REIMBURSEMENT	\$ 15,000.00
01-411-321	Telephone	\$ 2,000.00
01-411-323	Cell Phones / Aircards	\$ 1,500.00
01-411-361	ELECTRICITY	\$ 4,000.00
01-411-362	GAS	\$ 4,000.00
01-411-363	HYDRANT SERVICE	\$ 20,000.00
01-411-366	WATER/SEWER	\$ 3,000.00
01-411-373	BUILDING REPAIR	\$ 45,000.00
01-411-374	Equipment Repair	\$ 5,000.00
01-411-375	Building Maintenance	\$ 10,000.00
01-411-530	Vol Fire Relief - State Aid	\$ 14,297.00
01-411-821	RADIO EQUIPMENT/REPAIR	\$ 3,000.00
01-411-850	Equipment Repair	\$ 5,000.00
01-411-855	Vehicle Purchase	
01-411-856	Tires	\$ 5,000.00
01-411-857	Vehicle Repair	\$ 60,000.00
01-411-858	Vehicle Maintenance	\$ 5,000.00
	Total Public Safety Fire	\$ 234,397.00

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

<u>EMERGENCY MANAGEMENT</u>		
01-412-210	OFFICE SUPPLIES	
01-412-213	OFFICE/COMPUTER EQUIPMENT	
01-412-321	TELEPHONE/CELL	
01-412-800	EMERGENCY NOTIFICATION	\$ 3,000.00
01-412-900	Miscellaneous Expenses	
	Total Emergency Management	\$ 3,000.00
<u>CODE ENFORCEMENT PROGRAM</u>		
01-413-110	Fire Insurance Acct Escrow	
01-413-120	BCO / ZONING OFFICER (\$29.72 / hour + \$3.00 / hour increase to \$32.72 / hour)	\$ 68,057.60
01-413-121	3RD PARTY REVIEW/INSPECTIONS	\$ 28,000.00
01-413-140	WAGES - ADMINISTRATIVE ASSISTANT (\$21.49 / hour + \$3.00 increase to \$24.49)	\$ 50,939.20
01-413-143	Intern	\$ 1,000.00
01-413-156	HEALTH INSURANCE. (3.5% increase)	\$ 30,900.00
01-413-158	LIFE INSURANCE	\$ 850.00
01-413-161	FICA (6.2% total wages)	\$ 7,377.80
01-413-162	UNEMPLOYMENT COMPENSATION	\$ 1,500.00
01-413-163	MEDICARE (1.45% total wages)	\$ 460.38
01-413-164	Workers Compensation (SWIF = \$90,067 total; Code = .35%)	\$ 315.23
01-413-191	UNIFORMS	\$ 700.00
01-413-210	OFFICE SUPPLIES	\$ 1,000.00
01-413-213	Office Equipment	\$ 1,200.00
01-413-231	Fuel/Tolls	\$ 287.50
01-413-310	Computer Software	\$ 3,000.00
01-413-317	DEMOLITION & PROPERTY MAINT	\$ 30,000.00
01-413-321	TELEPHONE	\$ 1,100.00
01-413-322	Aircards	\$ 200.00
01-413-323	Cell Phone	\$ 1,000.00
01-413-325	POSTAGE	\$ 1,800.00

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

01-413-326	Postage Machine Lease	\$ 420.00
01-413-342	PRINTING	\$ 300.00
01-413-420	DUES/CODE BOOKS/Ecode	\$ 3,500.00
01-413-421	Conferences / Seminars	\$ 2,000.00
01-413-430	TRAINING	\$ 2,500.00
01-413-500	UCC FEES	\$ 500.00
01-413-855	VEHICLE PURCHASE	\$ 35,000.00
01-413-857	Vehicle Repairs	\$ 200.00
01-413-858	CODE VEHICLE MAINTENANCE	\$ 100.00
	Total Code	\$ 274,207.71
	<u>PLANNING AND ZONING</u>	
01-414-310	STENOGRAPHIC SERVICES	\$ 600.00
01-414-316	LEGAL SERVICES-ZHB	\$ 2,000.00
01-414-341	ADVERTISING - ZHB	\$ 1,000.00
01-414-342	ADVERTISING - HARB	\$ 500.00
	Total Planning and Zoning	\$ 4,100.00
	<u>Public Works-Sanitation</u>	
01-427-450	Solid Waste - Trash Removal (8 months @ \$19158, 4 months @\$19,732.74)	\$ 232,196.00
01-427-452	Recycling	\$ 25,000.00
	Total Sanitation	\$ 257,196.00
	<u>Public Works</u>	
01-430-122	Salary of Public Works Supervisor (\$25.42 per hour, \$3.00 per hour increase)	\$ 52,873.60
01-430-140	Salary of Laborers (4 @ \$23.41 per hour, \$3.00 increase)	\$ 194,771.20
01-430-145	Salary of Part-time. (\$13.42 per hour *2, \$3.00 increase) May - December @ 35 hrs./wk.	\$ 26,303.20
01-430-156	Health Insurance (3.5% increase)	\$ 117,600.00
01-430-158	Life Insurance	\$ 1,500.00
01-430-161	FICA (6.2% of total wages)	\$ 16,984.78

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

01-430-162	Unemployment Compensation (2% of total wages)	\$ 5,478.96
01-430-163	Medicare (1.45% of total wages)	\$ 2,108.35
01-430-164	Workers Compensation (SWIF = \$90,067 total; PW = 22.67%)	\$ 20,418.19
01-430-182	Longevity	\$ 875.00
01-430-183	Overtime	\$ 10,000.00
01-430-191	Uniforms (cost of cleaning and boots 5 pairs x \$150)	\$ 8,050.00
01-430-231	Fuel (increase due to gas prices - 15%)	\$ 10,350.00
01-430-237	Supplies (building cleaning, truck, street, etc.)	\$ 6,000.00
01-430-245	Road Improvement	\$ 10,000.00
01-430-246	Street Signs	\$ 3,000.00
01-430-247	Street Sweeping/Vactor (Street Sweeping is \$15,000 for period and Vactor is \$875/day for 5 days)	\$ 19,375.00
01-430-260	Equipment Purchase (new category)	\$ 5,000.00
01-430-321	Telephone / Cell	\$ 1,500.00
01-430-322	Cell Phones / Air cards	\$ 3,000.00
01-430-361	Electricity	\$ 2,000.00
01-430-362	Gas (heat)	\$ 2,500.00
01430-363	Comcast TV Public Works	\$ -
01-430-366	Water/Sewer	\$ 800.00
01-430-373	Building Repair (roof repair and man door replacement) New item	\$ 20,000.00
01-430-374	Building Maintenance	\$ 10,000.00
01-430-384	Equipment Rental	\$ 1,500.00
01-430-420	Memberships Dues	\$ 500.00
01-430-421	Conferences / Seminars	\$ 500.00
01-430-460	Training (New category)	\$ 3,000.00
01-430-850	Equipment Repair / Maintenance	\$ 15,000.00
01-430-851	Equipment Purchase	\$ 15,000.00
01-430-854	Equipment Rental	\$ 2,500.00
01-430-855	Vehicle Purchase	\$ 65,000.00
01-430-856	Tires (new category)	\$ 6,000.00
01-430-857	Vehicle Repair	\$ 15,000.00
01-430-858	Vehicle Maintenance	\$ 5,000.00
	Total Public Works	\$ 679,488.27

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

<u>Winter Maintenance</u>		
01-432-221	Salt/Anti-Skid Material	\$ 35,000.00
	Total Winter Maintenance	\$ 35,000.00
<u>Traffic Control Devices</u>		
01-433-303	Traffic Signal Maintenance	\$ 5,000.00
01-433-361	Traffic Signal Electric	\$ -
	Total Traffic Control Devices	\$ 5,000.00
<u>Street Lighting</u>		
01-434-303	Street Light Repairs	\$ 15,000.00
01-434-361	Street Lighting Electricity	\$ 85,000.00
	Total Street Lighting	\$ 100,000.00
<u>Parking</u>		
01-445-140	Wages - FT Parking (17.43 per hour, 3.00 per hour increase)	\$ 72,508.80
01-445-156	Health Insurance (3.5% increase)	\$ 14,490.00
01-445-158	Life Insurance	\$ 300.00
01-445-161	FICA (6.2% of total wages)	\$ 4,495.55
01-445-162	Unemployment Compensation (2% of total wages)	\$ 1,450.18
01-445-163	Medicare (1.45% of total wages)	\$ 1,051.38
01-445-164	Workers Compensation (SWIF = \$90,067 total; parking 9.91%)	\$ 8,925.64
01-445-182	Longevity (increase from 2021 due to CBA negotiations \$50.00)	\$ 175.00
01-445-191	Uniforms	\$ 900.00
01-445-210	Office Supplies	\$ 300.00
01-445-213	Office Equipment	\$ 500.00
01-445-231	Fuel (increase due to gas prices - 15%)	\$ 200.00
01-445-246	Signs	\$ 2,000.00
01-445-260	Equipment Repair (meters)	\$ 2,500.00
01-445-310	Computer Software	\$ 500.00
01-445-311	IT Services	\$ 500.00
01-445-312	Computer Equipment (updated computer)	\$ 2,500.00

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

01-445-321	Telephone	\$ 1,500.00
01-445-322	Cell Phone	\$ 540.00
01-445-325	Postage	\$ 100.00
01-445-326	Postage Machine Lease	\$ 420.00
01-445-342	Printing	\$ 500.00
01-445-420	DUES / Memberships	
01-445-421	Training	\$ 500.00
01-445-850	Equipment Repair	\$ 1,500.00
01-445-856	Tires	\$ 500.00
01-445-857	Vehicle Repair	\$ 1,000.00
01-445-858	Vehicle Maintenance	\$ 500.00
01-445-900	Miscellaneous	\$ 50.00
	Total Parking	\$ 120,406.54
<u>Spectator Recreation</u>		
01-453-000	COMMUNITY ANNIVERSARY	
01-453-741	Community Day	\$ 5,000.00
01-453-744	Music in the Park	\$ 3,000.00
01-453-745	Harvest Fest	\$ 1,500.00
01-453-749	Misc. Community Events	\$ 500.00
	Total Spectator Recreation	\$ 10,000.00
<u>PARKS</u>		
01-454-260	EQUIPMENT / SUPPLIES	\$ 25,000.00
01-454-361	ELECTRICITY	\$ 2,500.00
01-454-362	GAS	\$ 1,000.00
01-454-366	WATER	\$ 1,000.00
	Total Parks	\$ 29,500.00
<u>LIBRARY</u>		
01-456-105	LIBRARY TAX DONATION	\$ 57,000.00
01-456-550	MAPS DONATION	\$ 10,000.00
	Total Library	\$ 67,000.00
<u>Community Development / Housing</u>		
01-462-000	COMMUNITY DEVELOPMENT	\$ -
	Total Community Development	\$ -

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

<u>Debt Principal</u>		
01-471-100	Debt Service - Gen Bldg. Loan (\$4672 per month)	\$ 56,064.00
	Total Debt Principal	\$ 56,064.00
<u>Debt Interest</u>		
01-472-100	Debt Interest - Gen Bldg. Loan (\$967 per month)	\$ 11,604.00
	Total Debt Interest	\$ 11,604.00
<u>Intergovernmental Expenditures</u>		
01-481-500	WATERFRONT SHARED MAINTENANCE	\$ 300,000.00
	Total Debt Interest	\$ 300,000.00
<u>Miscellaneous Expenses / Pension</u>		
01-483-160	PENSION CONTRIBUTION	\$ 318,000.00
01-483-162	PENSION SERVICES	\$ 5,000.00
	Total Street Lighting	\$ 323,000.00
<u>Benefits / Insurance</u>		
01-486-350	INSURANCE - GENERAL LIABILITY	\$ 150,000.00
01-486-352	INSURANCE - POLICE LIABILITY (increase from 2021 to 2022 is \$8143.00)	\$ 21,895.00
01-486-354	INSURANCE - CYBER LIABILITY	\$ 5,000.00
01-486-355	INSURANCE - HEART & LUNG	\$ 5,000.00
01-486-356	INSURANCE - COUNCIL LIABILITY	\$ 15,000.00
01-486-357	INSURANCE - K9	\$ 1,050.00
	Total Insurance	\$ 197,945.00
<u>Reserve for Contingency</u>		
01-489-000	Reserve for Contingency	\$ 34,931.69
	Total Reserve for Contingency	\$ 34,931.69
<u>Refunds</u>		
01-491-000	Tax Refunds	\$ 5,000.00

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

	Total Tax Refunds	\$ 5,000.00
<u>Interfund Operating transfers</u>		
01-492-000	OPERATING TRANSFERS OUT	\$ -
01-392-080	TRANSFER TO SEWER FUND	
01-392-000	TRANSFER TO CAPITAL IMP FUND	\$ 250,000.00
01-392-080	TRANSFER TO OPERATING RESERVE FUND	\$ -
	Total Interfund Operating Transfers	\$ 250,000.00
	TOTAL GENERAL FUND Expenditures:	\$ 5,550,716.55
	Total GENERAL FUND Revenues:	\$ 5,550,716.55
	Total GENERAL FUND Expenditures:	\$ 5,550,716.55
	Total GENERAL FUND Balances:	\$ -

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

2022 HOMESTEAD BOROUGH SEWER FUND

Acct. No.	SEWER FUND	
		<u>2022 Proposed</u>
<u>REVENUES</u>		<u>Budget</u>
<u>INTEREST EARNINGS</u>		
08-341-000	INTEREST EARNINGS	\$ 150.00
	Total - Interest Earnings	\$ 150.00
<u>SANITATION</u>		
08-364-110	SEWER TAP-IN FEES	\$ 5,000.00
08-364-112	SEWER USER CHARGES	\$ 1,108,726.00
08-364-120	SEWER USER CHARGES - DELINQUENT	\$ 5,000.00
08-364-150	SEWER LUMP SUM REIMBURSE	\$ 1,000.00
08-364-300	DYE TESTS	\$ 2,500.00
08-264-310	CASH SECURITY BOND	\$ 1,000.00
08-364-320	ENGINEERING REVIEW REIMBURSE	\$ -
	Total - Sanitation	\$ 1,123,226.00
<u>OPERATING TRANSFERS</u>		
08-392-000	OPERATING TRANSFERS IN	
	Total Operating Transfers	\$ -
		<u>TOTAL REVENUE:</u>
		\$ 1,123,376.00
<u>Expenditures</u>		
<u>ENGINEERING SERVICES</u>		
08-408-100	GENERAL ENG. SEWAGE	\$ 15,000.00
08-408-102	TOWN CENTER ASSOCIATES	\$ -
08-408-105	CONSENT ORDERS	\$ 20,000.00

BUDGET MESSAGE

Borough of Homestead
Office of the Borough Manager

	Total Engineering Services	\$ 35,000.00
<u>PUBLIC WORKS - WATER</u>		
08-429-450	WASTEWATER TREATMENT	\$ 950,000.00
	Total Public Works Water	\$ 950,000.00
<u>PUBLIC WORKS - WATER</u>		
08-436-245	CATCH BASIN	\$ 9,000.00
08-436-250	MAINT REPAIRS & SUPPLIES	\$ 10,000.00
08-436-316	SEWER INSPECTION	\$ 5,000.00
08-436-318	SEWER EXPENSES	\$ 1,000.00
08-436-320	SEWER MONITORING	\$ 6,000.00
08-436-450	CONTRACTED SERVICES	\$ 50,000.00
08-436-900	MISCELLANEOUS	\$ 19,000.00
	Total Storm Sewers	\$ 100,000.00
<u>INTERFUND OPERATING TRANSFERS</u>		
08-492-010	TRANSFER TO GENERAL FUND	\$ -
08-492-011	TRANSFER TO SEWER FUND	\$ 38,376.00
	Total Finance	\$ 38,376.00
	TOTAL SEWER FUND Expenditures:	\$ 1,123,376.00
Total SEWER Revenues:		\$ 1,123,376.00
Total SEWER Expenditures:		\$ 1,123,376.00
Total SEWER Fund Balances:		\$ -