Homestead Borough Council
Legislative Session
August 18, 2022
6:00 pm

Call to Order, 6:14 pm

Roll Call

President Dais	PRESENT	Vice President Cunningham	PRESENT
Mr. Borcik	PRESENT	Minister Burwell	PRESENT
Mrs. Burwell	PRESENT	Ms. Nesby	PRESENT
Mr. Schulte	PRESENT	Mayor Burwell	ABSENT
Borough Manager	PRESENT	Solicitor, S. Dalfonso	PRESENT
Police Rep, Col. Luptak	PRESENT	Fire Chief Eads	PRESENT
Code Enforcement	ABSENT	Public Works	
Engineering	ABSENT		

Quorum: YES

Pledge of Allegiance

Public Comment – Items on Agenda

Name, Address - Comment

Jeff Desimone – item #22 – How did Council come up with decision

- Ms. Nesby- we would like to update and modernize our department and some departments have 3 K-9 units.
- Mr. DeSimone – all the other expenses, per diem, uniform, etc. – have you researched.
- Ms. Nesby – yes, we have.

Agenda Items

1. Motion to approve **July14, 2022 and July 21, 2022**, meeting minutes.
   Motion: Mr. Borcik **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

   Motion passes: 7 - 0

2. Motion to approve August 2022 bill list in the amount of **$377,215.10.**
   Motion: Mr. Cunningham **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes

Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

3. Motion to approve **July 2022 Payroll.**

Payroll June 2022Police Dept. Total	$89,654.14
Payroll June 2022 Admin Total	$57,608.49
Grand Total	**$147,262.63**

Motion: Mr. Cunningham **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

4. Motion to approve the Memorandum of Understanding with Tri-COG land bank.

Motion: Mr. Borcik **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

5. Motion to approve Keystone to files 2019 Tax liens over $350.00 per property.

Motion: Mr. Borcik **Second: Mr. Cunningham**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

6. Motion to approve 2022-2023 Steel Valley School District School Resource Officer Memorandum of Understanding at a rate of $65.00 per hour.

Motion: Mr. Borcik **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

Question: Mr. Borcik has the solicitor approved this – Borough Manager, yes.

7. Motion to ratify the expenditure for 2022-2023 Insurance Renewal in the amount of $162,431.

Motion: Min. Burwell **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes, with deep regrets	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes

*Question: Why was the increase so large? *Mr. Borcik with regrets and the increase is due to the former Borough Manager's lawsuit. Borough Manager said the increase is due to underfunded policies, increase in Cyber security policy and correcting other issues that were found in previous policies.*

8. Motion to approve payment to TEK Roofing for completion of garage door $7,651.00.

Motion: Mr. Cunningham **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

9. Motion to approve Borough Manager to get quotes to replace lighting in the Borough Building with LED lights.

Motion: Min. Burwell **Second: Mr. Borcik**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

10. Motion to approve Borough Manager to get recommendations/quotes for 2021 Auditor.

Motion: Mr. Borcik **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

Question: Solicitor is that RFP or quotes? Mr. Cunningham just call other municipalities to get recommendations for professional services.

11. Motion to approve the Building Inspector to attend the ICC conference in September 2022 to include conference, hotel, and other travel costs (mileage at IRS 2022 rate of $0.62 per mile).

Motion: Mr. Borcik **Second: Mr. Cunningham**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

12. Motion to approve VPRP Lot 131-B-70 (W. 11th Avenue) application.

Motion: Mr. Borcik **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

13. Motion to approve ordinances to be sent to Allegheny County for approval: Short -Term Rental; Food Trucks; Zoning Amendment; and Quality of Life.

Motion: Mr. Borcik **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

14. Motion to approve CD 48 paving recommended by the Borough Engineer:
    - W. 104th (West to Sarah, est. $22,000
    - W. 14th (Sylvan to Hays), est. $65,000
    - Mifflin St. (E. 13th to E. 16th), est. $73,000
    - Ann St. (E. 10th to E. 11th) est. $47,000
    - Alt: 6th Street (Amity to Ann) and intersection of Hays and 10th St.

Motion: Mr. Borcik **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

15. Motion to approve CD 49 application by Borough Engineer.

Motion: Mr. Cunningham **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

16. TABLED: ~~Approve Employee Manual for Homestead Borough employees except where superseded by union contracts.~~

17. Motion to approve Drug and Alcohol policy with approval of unions.

Motion: Mr. Cunningham **Second: Min. Burwell**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

18. Motion to approve Council members attendance at PSAB Fall Leadership Conference October 14 – 16 2022, conference cost of $235 per person and hotel costs of approximately $500. With Mr. Cunningham's friendly amendment: no more than two Council Members attending.

Motion: Mr. Schulte **Second: Mr. Borcik**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

Question: Public asked what is PSAB? Borough Manager, Pennsylvania State Association of Boroughs. It offers training to local municipalities.

19. Motion to approve the primary bid of $88.96 per ton for Rock Salt, bulk delivery, from Cargill, Inc. as submitted to the SHACOG Purchasing Alliance for the 2022 – 2023 winter season.

Motion: Mr. Borcik **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

20. Motion to approve payment to El Grande for CD47.6 Street Reconstruction in the amount of $232,404.00.

Motion: Min. Burwell **Second: Ms. Nesby**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	Yes

Motion passes: 7 - 0

21. ~~Motion to approve Officer Coles to begin the process of fundraising for the purchase of a K9 and all the necessary equipment, including a K9 equipped vehicle~~.
    - Friendly Amendment by Mr. Cunningham to change motion to:
      Motion to approve Borough Manager to begin the process of seeking pledges for the purchase of a K9 and all the necessary equipment, including a K9 equipped vehicle.
      Friendly amendment accepted.

Motion: Ms. Nesby **Second: Min. Burwell**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

Question: Min. Burwell suggested going to Ben Roethlisberger Foundation; concerns from Council members regarding who has access to any funds and how it was to be paid out; Mr. Borcik said his reason to oppose, we do not have anything set-up currently; Ms. Nesby what happens when we get funded? Borough Manager stated that this is just evaluating the waters to see if we can get this position fully funded to pay for all expenses so the Borough would not have to pay for the K9.

22. Motion to approve the 2023 Minimum Municipal Obligation in the amount of $334,489 per Feaster Pension Consulting, Inc.

Motion: Mr. Borcik **Second: Mr. Cunningham**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 7 - 0

23. Ms. Nesby makes the motion to amend the agenda to allow Personnel Committee and Solicitor to create a policy allowing only the President/Vice President/Borough Manager to contact Borough vendors.

Motion: Ms. Nesby **Second: Min. Burwell**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	No	Mayor Burwell	

Motion passes: 6-1 0

Comments: Mr. Cunningham, adopt policy; Mr. Borcik, Personnel Committee must bring policy before full Council; Mr. DeSimone make sure the contact is in writing.

24. Ms. Nesby makes the motion to amend the agenda to adopt a training policy for staff and Council.

Motion: Ms. Nesby **Second: Min. Burwell**

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	No	Mayor Burwell	

Motion passes: 6-1 0

25. Mr. Schulte makes the motion to amend the agenda to create/adopt a policy regarding discipline when staff continually make mistakes.

Motion: Mr. Schulte **Second** **Motion dies for lack of a second**

26. Ms. Nesby makes the motion to amend the agenda to elect a new President and Vice President of Council.

Motion: Ms. Nesby **Second: Min. Burwell**

President Dais	No	Vice President Cunningham	Yes
Mr. Borcik	No	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	No	Mayor Burwell	

Motion passes: 4 – 3 - 0

27. Motion to open floor for Nominations for Council President.

Mr. Borcik nominates Mr. Cunningham for President

Motion: Ms. Nesby **Second: Min. Burwell**

Mr. Dais	Yes	Mr. Cunningham	Abstain
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	Yes	Mayor Burwell	

Motion passes: 6 – 0 – 1

28. Motion to open floor for Nominations for Council Vice President.

Min. Burwell nominates Ms. Nesby for Vice President

Mr. Borcik nominates Mr. Schulte for Vice President

Votes for Ms. Nesby for Vice President

Mr. Dais	Yes	Mr. Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	No	Mayor Burwell	Yes

Motion passes: 6 – 1 – 0

New Homestead Borough President – Mr. Cunningham

New Homestead Borough Vice President – Ms. Nesby

RESOLUTIONS

Resolution 2022-13: VPRP Application for Lot & Block 131-B-70– Motion to approve a Resolution of the Borough of Homestead, County of Allegheny, Commonwealth of Pennsylvania, approving the acquisition and subsequent disposition numerous parcels of vacant property known as Block and Lot numbers 131-B-70 would be in accord with the comprehensive plan of the municipality. (W. 11th Avenue)

Resolution 2022-13 VPRP Application for Lot & Block 131-B-70
Motion: Mr. Cunningham Second: Mr. Borcik

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	**AYES**	**NAYES**	**ABSTAIN**	**ABSENT**
Mr. Don Dais	YES			
Mr. Lloyd Cunningham	YES			
Mr. Drew Borcik	YES			
Min. Connie Burwell	YES			
Mrs. Jou-Al Burwell	YES			
Ms. Mary Nesby	N/A			
Mr. Duane Schulte	YES			
Mayor John Burwell				

Resolution passes: 6 – 0 – 0 (Ms. Nesby stepped out of the room during this vote)

Old Business Council

Mr. Schulte -Resident Complaint regarding El Grande – Mr. Schulte stated that El Grande showed up 6 days early according to the Engineer and that the Borough Manager should contact the resident; Ms. Paylor Dais stated maybe the Borough should add to the Robocall.

- Council explained that the Borough contracts with the Steel Rivers Council of Governments who oversees all aspects of the project.
- Public suggested that the Borough change how the public is notified about these events

New Business Council

Public Comment – Items NOT on Agenda Name, Address - Comment

Mr. DeSimone wanted Council to be aware of the arsons that had taken place throughout the Borough and wanted Sergeant Adams to be recognized for solving the case. Mr. Eads said that Corp. Luptak was the officer that broke the case.

Executive Session to discuss Personnel matters, action may be taken. 7:56 pm
Motion: Mr. Borcik Second: Ms. Nesby

Consensus

Council agrees to have Wessel CPA's meet with full Council to give an update.

President Dais	Yes	Vice President Cunningham	Yes
Mr. Borcik	Yes	Minister Burwell	Yes
Mrs. Burwell	Yes	Ms. Nesby	Yes
Mr. Schulte	No	Mayor Burwell	

Adjournment

UPCOMING DATES

Zoning Board	Planning Commission	HARB	Work Session/Caucus	Legislative Session
August 24, 2022	August 24, 2022	Sept. 7, 2022	Sept. 8, 2022	Sept. 15, 2022
6:00 pm	7:00 pm	7:00 pm	5:00 pm	6:00 pm

Community Roundtable – 2nd Monday of the month - open to public
September 12, 2022 – 7:00 pm

Approved

August 18, 2022
Date

Vanessa McCarthy-Johnson
Borough Manager

Lloyd Cunningham
Council President